

**PIEDMONT-APPALACHIAN  
COLLEGE OF COMMISSIONER SCIENCE**



**Western Carolina University  
104 Centennial Drive, Cullowhee, NC 28273  
May 31 - June 2, 2024**

**“EMPOWERING COMMISSIONERS FROM THE  
APPALACHIANS TO THE ATLANTIC”**

**PIEDMONT COUNCIL  
PALMETTO COUNCIL  
SEQUOYAH COUNCIL  
BLUE RIDGE COUNCIL  
DANIEL BOONE COUNCIL  
COASTAL CAROLINA COUNCIL  
GEORGIA-CAROLINA COUNCIL**

**Questions? Contact Sue Persons at [suepersons@gmail.com](mailto:suepersons@gmail.com)**

Dear Commissioners and other Scouters:

The 40th Annual Piedmont-Appalachian College of Commissioner Science (PACCS) will be held at beautiful Western Carolina University in Cullowhee, NC on May 31 - June 2, 2024. PACCS is one of the premier sources for Commissioner training in the nation. Please encourage all Commissioners as well as any other registered Scouters to attend. The training is applicable to all and should result in increased volunteers in the Commissioner Corps.

This booklet contains course offerings, curricula descriptions, schedules, plus other pertinent information. The registration form and additional information can be found at

<https://scoutingevent.com/549-paccs>

Staff members for the entire college are trained, dedicated, and enthusiastic about this year's College. You can expect a weekend packed with learning experiences plus friendship and fellowship.

Call your Scouting friends and make plans to attend the Piedmont-Appalachian College of Commissioner Science, on May 31 - June 2, 2024, at Western Carolina University. We look forward to you being there. Your participation in the College can and will make a big difference in the quality of the Scouting program you deliver to the youth of your community in the next several years.

Yours in Scouting,

Sue Persons  
Commissioner with Daniel Boone Council  
President of PACCS

HOST COUNCILS    CHUCK LANCE, Coastal Carolina Council  
                          PAUL KORINKO, Georgia-Carolina Council

## **GENERAL INFORMATION**

### **LOCATION**

The college will be held at:

**Western Carolina University in Cullowhee, NC. Courses will be in the Killian Building at 379 Memorial Drive. Rooms will be in Harrill Hall at 588 Central Drive. Meals will be at Courtyard Dining Hall, just across the square from Killian. You will be able to park at both Killian and Harrill and drive between them if you wish.**

Once on campus follow the signs to parking for Commissioner College. The weekend residents will take the right out of entrance circle on Centennial. Weave around on Centennial until you hit the tee at Central. Go right and Harrill is several buildings up on the right.

Saturday only attendees go left out of the entrance circle on Memorial. At the Bookstore turn right where Memorial turns right. Killian is up on the right.

### **WHAT TO BRING**

Bring notebook, pencil, or pen, etc. for taking notes in classes. We will be staying in a dorm, with two rooms with 1 occupant each sharing a bathroom. Bring your own linens, or they can be provided for you at an additional charge. Room with private bathroom also available at an additional charge. **NO PETS ALLOWED.**

### **UNIFORMS**

The Official Scout Uniform (some still call this the Class A Uniform or Field Uniform) is preferred for all events except free time. During free time, the PACCS shirt or any other Scout-related casual shirt (still referred to as Class B or Activity Uniform by some) is acceptable. Please wear the Official Scout Uniform during class time.

### **MEDICAL FORMS**

**All participants are required to bring completed Parts A and B of the BSA medical form. These should be turned in at check-in.** Forms will be secured and accessed as necessary in case of an emergency. Forms may be picked up upon departure. Any forms not picked up will be securely destroyed.

### **ACCOMMODATIONS**

Accommodations will be in Harrill Dorm, with two rooms with 2 occupants each sharing a bathroom. Bring your own linens, or they can be provided for you at an additional charge. Room of your own sharing a bathroom with another room is available at an additional charge. A room to yourself with your own private bathroom is also available for an additional charge. You can choose your options and extras during the registration process. Bring your own pillow!

### **DINING**

Meals will be in the Courtyard Dining Hall.

### **TRADING POST**

There will be some items available in the trading post. Please bring your checkbook or cash.

### **REFUNDS**

No refunds will be made except for serious illness or death in the immediate family. If this type of situation occurs, contact Sue Persons ([suepersons@gmail.com](mailto:suepersons@gmail.com)) or Doug Bartlett ([DBartlett@Carolina.RR.com](mailto:DBartlett@Carolina.RR.com)) prior to the college.

## **EXHIBITS**

You are encouraged to request a space for exhibits; however, the college will not be able to staff your area and will not be liable for your exhibit. Collections (stamps, books, patches, uniforms, etc.) of Scouting interest are encouraged.

## **FAMILY MEMBERS**

Spouses are invited to participate in the College or to enjoy local sightseeing in the Cullowee, NC area. Spouses/family members are subject to the same fees as attendees. Please be forewarned that the College will not be prepared to provide for their entertainment or discipline. Note that a separate registration form must be completed for each individual attending.

## **COLLEGE TRANSFER PROGRAM**

If you began your Commissioner College work at another college and are new to the Piedmont-Appalachian College of Commissioner Science, you may request a college transfer for the Bachelor and Master portion of the program. For Bachelor and Master degree credit, you must submit valid documentation of your participation in another college (photocopy of your certificate of completion and/or pocket card). This must be submitted with your completed registration form. College transfer credit will be given for the bachelor's and master's degrees only. The Candidate for Doctor of Commissioner Science (CDCS THIRD YEAR) may only be earned by completion of the required course of study at the Piedmont-Appalachian College of Commissioner Science.

## **YOUTH PROTECTION TRAINING**

**PACCS supports the BSA policies on YOUTH PROTECTION TRAINING. All Commissioners are required to have completed the new version of the YPT course.**

If you need to update your YPT you may do so on-line through the [my.scouting.org](http://my.scouting.org) website.

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## SCHEDULE

### Friday, May 31

|                 |   |
|-----------------|---|
| 4:00-10:30 PM   | Registration/Staff & Friday arrivals                      |
| <b>WHENEVER</b> | <b>DINNER (ON YOUR OWN)</b>                               |
| 8:00            | General Assembly – presentation                           |
| 9:00            | Faculty Meeting (Deans & Activities Staff) – Harrill Hall |
|                 | Doctoral Review Board – Harrill Hall                      |

### Saturday, June 1

|                |   |
|----------------|---|
| 7:15-8:15 AM   | Breakfast (Courtyard Dining Hall)                     |
| 7:45-9:00      | Registration for Saturday arrivals (Killian Building) |
| 8:30-8:55      | General Assembly (General Assembly Area in Killian)   |
| 9:00-9:50      | Period #1 (Killian)                                   |
| 9:50-10:00     | Break   |
| 10:00-10:50    | Period #2 (Killian)                                   |
| 10:50-11:00    | Break   |
| 11:00-11:50    | Period #3 (Killian)                                   |
| 12:00-12:50 PM | Lunch (Courtyard Dining Hall)                         |
| 1:00-1:50      | Period #4 (Killian)                                   |
| 1:50-2:00      | Break   |
| 2:00-2:50      | Period #5 (Killian)                                   |
| 2:50-3:00      | Break   |
| 3:00-3:50      | Period #6 (Killian)                                   |
| 3:50-4:00      | Break   |
| 4:00-4:50      | Period #7 (Killian)                                   |
| 4:50-5:00      | Break   |
| 5:00-5:50      | Period #8 (Killian)                                   |
| 6:00-7:00      | Dinner (Courtyard)                                    |
| 7:30-9:30      | Evening Program (Harrill)                             |
| 9:30           | Cracker Barrel  |

### Sunday, June 2

|              |  |
|--------------|--|
| 7:15-8:15 AM | Breakfast (Courtyard Dining Hall)                            |
| 8:30-9:00    | Worship Service in General Assembly Area in Harrill Building |
| 9:00-10:00   | Graduation and Certificate Awards in General Assembly Area   |
| 10:15        | Staff Meeting in General Assembly Area (Harrill)             |

NOTE: All rooms must be cleared by 11:00 AM on Sunday morning.

## DEGREE REQUIREMENTS

### **BACHELOR OF COMMISSIONER SCIENCE DEGREE (BCS – FIRST YEAR)**

1. Be an active, registered Scouter.
2. Be certified by the Dean of the BCS Program as having satisfactorily completed the prescribed course of study for the degree at the Piedmont-Appalachian College of Commissioner Science or qualify for the BCS Degree under the college's transfer policy.

### **MASTER OF COMMISSIONER SCIENCE DEGREE (MCS – SECOND YEAR)**

1. Be an active, registered Scouter with at least one year of active service since receiving the BCS Degree.
2. Be certified by the Dean of the MCS Program as having satisfactorily completed the prescribed course of study for the degree at the Piedmont-Appalachian College of Commissioner Science or qualify for the MCS Degree under the college's transfer program.

### **CANDIDATE FOR DOCTOR OF COMMISSIONER SCIENCE (CDCS – THIRD YEAR)**

1. Be an active, registered Scouter with at least one year of active service since receiving the MCS Degree.
2. Be certified by the Dean of the CDCS Program as having satisfactorily completed the prescribed course of study for the degree at the Piedmont-Appalachian College of Commissioner Science. This recognition may only be earned by completion of the required course of study at the Piedmont-Appalachian College of Commissioner Science and may not be awarded for work completed in another council's college. The specific requirements to complete the CDCS course(s) are:
  - Complete the CDCS course curriculum as prescribed for the session(s) attended.
  - Select a research project topic for a Doctoral paper which is approved by the Faculty of the Doctoral Candidate Review Board. (Please come to class with 3 or 4 ideas for a doctoral study/project.)
  - Agree to meet the submission and completion dates and other requirements as designated in the course materials.

### **DOCTOR OF COMMISSIONER SCIENCE DEGREE (DCS – FOURTH YEAR)**

1. Be an active, registered Scouter with at least one year of active service since receiving the CDCS Certificate.
2. Serve one year on the staff of PACCS.
3. Present a dissertation approved by the Doctoral Review Board.
4. Give a 5-minute presentation on your project during the Saturday evening fellowship.
5. Attend the graduation ceremony on Sunday morning to receive your PACCS Doctoral neckerchief and slide.

**PIEDMONT-APPALACHIAN COLLEGE OF COMMISSIONER SCIENCE**  
**BACHELOR OF COMMISSIONER SCIENCE**  
**(FIRST YEAR)**

**DEANS: ANNA BOOHER, Sequoyah Council**  
**PATRICK COTE, Palmetto Council**

BCS – 102 The Charter Renewal Process Chartered organizations must submit applications to local councils annually to renew their charters. This fosters a formal, timely plan for regular dialogue between the chartered organizations and BSA, and assures membership is current so Scouts can participate in Scouting activities and advance in rank. Commissioners participate in and support the timely, error-free completion of the renewal.

BCS – 105 Resolving Common Unit This course will build the commissioner’s knowledge of the early warning signs of a unit in danger of failing as well as group discussions about how to support problem-solving of some common issues.

BCS – 113 Welcoming, Engaging, and Onboarding Commissioners This course is designed to guide the district and assistant district commissioner to better support the new commissioners toward successful unit service. It can also serve as an orientation guide for new commissioners.

BCS – 114 Understanding and Communicating with Today’s Leaders We, as commissioners, need to understand the differences in relating to the generations involved in scouting and inclusiveness. This course encourages understanding between the different generations – particularly Generation X and Millennials – to help commissioners better communicate with their units.

BCS – 116 Collaborative Assessments This course examines and discusses the need for collaboration in assessing unit’s strengths and needs to build a Unit Service Plan with the unit leaders and record progress in Commissioner Tools in working toward their goals.

BCS – 152 Planning, Implementing, and Promoting Roundtables In this course, the participants will be learning how to plan and implement a roundtable to best serve the units in their districts and councils. They will also discuss how to promote roundtables to units they serve and to new leaders.

BCS – 153 Roundtable and Commissioner Tools In this course, participants will learn how to use the Roundtable tab in Commissioner Tools. They will also learn to create PowerPivot table reports. For a participant to be fully engaged in the course they need to have a computer to be able to access Commissioner Tools.

BCS – 154 Roundtable Fundamentals Roundtable is normally the first district event that a new leader attends. It is focused on FUN and giving new and seasoned leaders “the will to do, and the skill to do”. Roundtable is important not only for the leaders but for the youth they bring the information back to.

**PIEDMONT-APPALACHIAN COLLEGE OF COMMISSIONER SCIENCE  
MASTERS OF COMMISSIONER SCIENCE DEGREE  
(SECOND YEAR)**

**DEANS: JOHNNY SMITH, Blue Ridge Council  
BARBARA SAUNDERS, Piedmont Council**

**MSC-303 Managing Services at District Level:** In this course, we will review how commissioner tools can assist commissioners working at the district level understand how their units and commissioners are performing.

**MCS-306 Mentoring Skills:** Mentoring is a long term relationship in which one individual supports and guides the growth and development of another. Mentoring is an essential skill of a commissioner and this course will provide tools to use when mentoring others.

**MCS-314 The Commissioner and the Professional:** Commissioners explore the commonalities of their roles and the roles of the professionals in order to foster positive and productive relationships.

**MCS-Cub Scout Program Updates:** Commissioners will need to understand and share in the excitement with units as they start using the new Fun, Simple & Easy Cub Scout program as of June 1, 2024.

**MCS-350 Unit and Roundtable Commissioner Working Together:** This course will provide an opportunity to see how all the members of the commissioner corps in a district help units identify and resolve their problems.

**MCS-353 The Cub Scout Roundtable Breakout:** In this course participants will learn how to lead a fun and effective Cub Scout program as they teach cubmasters, den leaders and committee members what resources are available as they grow their units.

**MCS- 354 The ScoutsBSA Roundtable Breakout:** This course will provide and understanding of the need to have specific Boy Scout interest topics and materials to address the unique problems and challenges that Scouts BSA Leaders have implementing their program.

**MCS-358 Addressing Unit Challenges through Roundtable:** The monthly Roundtable plays a key role in unit service and in helping leaders address their challenges and roadblocks.



**PIEDMONT-APPALACHIAN COLLEGE OF COMMISSIONER SCIENCE  
CONTINUING EDUCATION**

**DEAN: MICHAEL PALMER, Daniel Boone Council**

**PIEDMONT-APPALACHIAN COLLEGE OF COMMISSIONER SCIENCE  
CANDIDATE FOR DOCTOR OF COMMISSIONER SCIENCE CERTIFICATE  
(THIRD YEAR)**

**DEAN: DR. ELIZABETH STONER, Palmetto Council**

**CDCS 611 HOW TO IDENTIFY A NEED IN SCOUTING THAT MIGHT BE A DISSERTATION TOPIC?**

**CDCS 612 WHAT IS A PROJECT AND HOW DO YOU DESIGN IT?**

**CDCS 613 WHAT IS A STUDY AND HOW DO YOU DEVELOP ONE?**

**CDCS 614 WHAT ARE YOUR POTENTIAL RESEARCH SOURCES AND TOOLS?**

**CDCS 615 A DISCUSSION OF INDIVIDUAL TOPIC SELECTIONS. (2 hours)**

**CDCS 617 HOW TO ASSEMBLE AND WRITE THE DISSERTATION. (2 hours)**

This 8-hour series of discussions is specifically designed to help the Doctoral Candidate select and define a research paper topic to solve a Scouting problem. The Candidate will consider ways of developing and accomplishing a project or a study which solves that problem. Candidates learn about sources of information and help and how to complete a report paper (their dissertation) that describes their solution of the Scouting problem.

Please come to this class prepared with 3 or 4 ideas for a Doctoral project/study.

**PIEDMONT-APPALACHIAN COLLEGE OF COMMISSIONER SCIENCE  
DOCTOR OF COMMISSIONER SCIENCE DEGREE  
(FOURTH YEAR)**

**DEAN: DR. PAUL KORINKO, Georgia-Carolina Council**

**DCS 700 PRESENTATION OF COMPLETED DISSERTATIONS**  
Candidates will make a **5-minute** presentation on his/her completed project/study on Saturday during the Entertainment Period. Each Candidate must have served in a PACCS staff position. Degree certificates and PACCS neckerchiefs and slides will be presented at the Graduation Ceremony on Sunday morning.