

"CUBMASTER?"

NOW WHAT DO I DO?

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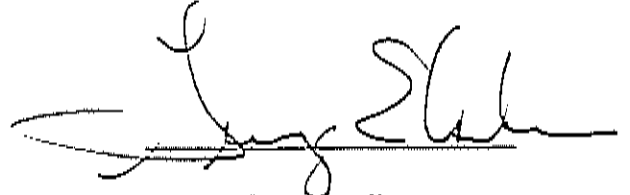
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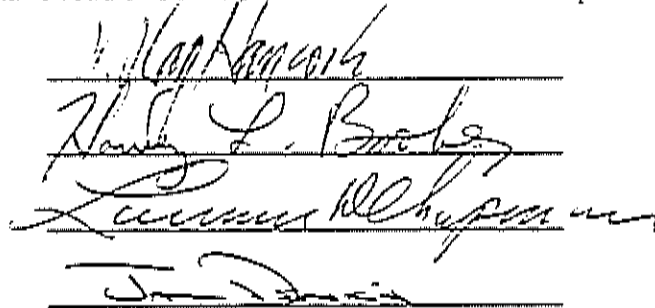
ADVISOR APPROVAL

To the Graduate Council, I am submitting herewith a thesis written by Deborah L. Kerley titled "Cubmaster?, Now What Do I Do". I have examined the final copy of this thesis for form and content. I recommend that this thesis be accepted in partial fulfillment of requirements for Doctor Of Commissioner Science.



George Aiken
Advisor to Deborah L. Kerley

We have read this thesis and recommend it's acceptance:



Accepted for Council:



Dean of Doctoral Program

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INTRODUCTION:

Welcome to Cub Scouting! You are going to have a wonderful time being a Cubmaster. You are probably wondering what you have got yourself into and what to do, so the following pages are here to guide you.

Cub Scouting is part of an organization founded in 1930 by Lord Baden-Powell (a British war hero). Boy Scouting was founded in England in 1908 by Lord Baden-Powell and in the U. S., Boy Scouts Of America was started on February 8, 1910. There is even a magazine called Boys Life, founded in 1911, that is published by the BSA and has program crafts, skill ideas, stories, cartoon pages, etc., and is available for all ages of Cub Scouts and Boy Scouts through the mail.

Lord Baden-Powell based Cub Scouting on one of the stories in the Jungle Book. It was called the "Mowgli's Brothers". We know it as "The Story of Akela and Mowgli". In the front of all the Cub Scout Rank books, the story is there to be read by the parent(s) and then be read to their son. Basically, Shere Khan was hunting and found a man-cub (Mowgli) to eat, but a wolf got to him first and took him back to his den. The wolf den had to get the approval of the wolf pack to see if they could keep him. Wolves from many different dens run in a pack. Baloo, the bear, said he would teach Mowgli the law and the ways of the pack. Bagheera, the black panther, said he would teach the cub the skills of the jungle. "Akela" is the leader of the wolf pack. Each den leader is being Baloo and Bagheera plus Akela. They are going to teach the law of the pack and teach them skills to become self-reliant.

Each boy is invited to join a den, usually at a school night. This **Den** is made up of boys his own age or in the same grade. A group of dens together along with the other family members is a **Pack**. A **Den Leader** is the head of the den. The **Cubmaster** is the leader of the whole pack. **Akela** is anyone in authority, a parent, den leader, a Cubmaster, etc. A Den Leader makes sure each boy gets to learn new things, how to get along with others and to learn more about our world. Akela also plays with the boys and is caring and wise. Akela is a friend and a teacher. Akela is their guide.

The purpose of Cub Scouting is to achieve the following:

"Influence the development of character, encourage spiritual growth, develop habits and attitudes of good citizenship. It encourages good sportsmanship, pride in growing strong in mind and body, improves understanding within the family. Strengthens the ability to get along with others, respect other people, fosters a sense of personal achievement by developing new interests and skills. It shows how to be helpful, do one's best, provides fun and exciting new things to do and it prepares them for Boy Scouts".

*Cub Scout Leader Book, Chapter 1, Page 3

WHAT DEN DOES MY SON GO INTO?

The pack is made up of different dens and ranks. They are put into dens either by their age or their grade. Some boys are held back a grade and it is his choice if he wants to be in a den with boys his age or in his grade. Generally they stay with their grade. When he joins he will be in a Wolf, Bear, Webelos I or in a Webelos II den. The pack will assign a number to their den, and they will be called Den #2 or whatever den number they have been assigned. As a Webelos, the den gets to choose a den name, like Cobra or Flying Eagles. They will be then referred to as the Cobra den or Flying Eagle den. This is getting them prepared to be in Boy Scouts as a Patrol. The Boy Scouts have a Patrol instead of a den, like the Seminole Indian Patrol. The boys in their patrol pick leadership out of their own patrols. In Cub Scouting, the Den Leader is in charge of their own den. In Boy Scouting, the boys are in charge of their own den.

TIGER CUBS is for boys who are in 1st grade or 6 years old.

WOLF is for boys who are in 2nd grade or are 7 years old.

BEARS is for boys who are in 3rd grade or 8 years old.

WEBELOS I is for boys who are in 4th grade or 9 years old.

WEBELOS II is for boys who are in 5th grade or 10 years old.

BOY SCOUTS is for boys who are in 6th grade or 11 years old years old.

EXPLORING is for boys or girls who are at least 14 years old.

Whenever a boy joins Cub Scouting as a Wolf, Bear, or a Webelos he must first learn 7 requirements. He will use these 7 things throughout his Cub Scouting career. Here are the 7 things he must learn:

1. The Cub Scout Promise
2. The Law Of the Pack and what it means
3. Tell what Webelos means
4. Show the Cub Scout Sign and tell what it means
5. Show the Cub Scout Handshake and tell what it means
6. Say the Cub Scout Motto (a motto is a rule)
7. He will learn the Cub Scout salute and tell what it means.

When he finishes these requirements, he becomes a Bobcat and receives his Bobcat Badge. He then goes onto working to get his rank that he joined in, Wolf , Bear or Webelos.

UNDERSTANDING THE RANK BOOKS

Each rank has a book that they work from, except the Webelos I & II is all in one book. The Wolf and Bear book have achievements to accomplish and electives to earn arrow points. There is a certain number required in each book before he can get his rank badge and move onto the next rank.

The **Wolf Book** has 62 achievements and only 49 are required. When a boy does an achievement, working in the den, he colors in the wolf paw print in the back of the book. For example, he has done achievement #1- a, b, c, e & h. He would look up #1 and color in the paw prints for these letters. Have the parent sign their name & date where it says Akela's OK after each achievement or elective. The Den Leader will sign it also. When he has completed the number required, he earns his **Wolf Badge**.

For the electives, these can be worked on there own, there are 22 different categories to choose from. For every 10 arrowheads colored in (in the back of the book) the boy earns an Arrow Point. The first 10 arrowheads filled in earns him a Gold Arrow Point. Every 10 he does after that, he earns 1 silver arrow point. He can only earn 1 gold arrow point per rank and earn silver arrow points as he does more electives.

A boy doesn't have to wait until he completes his entire Wolf trail before being recognized for his work. Each den should have a **Immediate Recognition Kit**. Each boy should be presented with a plastic patch and a plastic string in the den meeting. For every 3 achievements he completes, he is awarded 1 gold bead to tie onto the plastic string that is attached to his patch. He wears this patch on his right pocket.

The **Bear Book** has 24 achievements and only 12 are required. In the back of the book is a Big Bear Trail Record. He must earn 1 achievement for God, 3 for Country, 4 for Family & 4 for Self. Example: #3 (Country), it says to do "A" + 3, that means he must do requirement "A" plus he has to do 3 more requirements from b through g. He circles the ones he has done on the right side of the page. When he has done the requirements, he then can color in the square next to the number 3. He has just finished 1 achievement for Country. Have the parent sign & date the achievement and mark if it is a Bear credit or a Arrow Point credit at the end of the achievements in the book. When he has completed all that is required, he will earn his **Bear Badge**. If you can obtain a used Bear Book, then you can see how it was filled out.

For the electives, there are 24 different categories to choose from. This is the Arrow Point Trail. If the boy does more requirements than he needs for an achievement, he can use them for an elective credit to earn Arrow Points. For example; making 2 bird feeders. The first time goes towards the bear rank and the 2nd time goes towards arrow points. For every 10 elective credits he does, he can get a Arrow Point. The first is gold the all the rest are silver.

The Den Leader should be using the **Immediate Recognition Kit** as explained in the previous section. When the boy starts working on the Bear badge, he should be given another plastic string and red beads not gold beads are used .

The **Webelos Book** is totally different than the others. In this rank they have 20 different activity badges to work towards. They rank these into the following groups:

Physical Skills is the 1st group which has: Aquanaut, Athlete, Fitness, Sportsman.

Mental Skills which includes: Artist, Scholar, Showman, Traveler.

Community which includes: Citizenship, Communicator, Family Member, Readyman.

Technology which includes: Craftsman, Engineer, Handyman, Scientist.

Outdoor which includes: Forester, Geologist, Naturalist, Scientist.

They earn their **Webelos Badge** by getting 3 activity badges, one of them must be Fitness and the other 2 must be from different groups. To get the **Compass Emblem**, they have to get 4 more activity badges plus the 3 they received with the Webelos Badge. They receive a **Compass Point** for every 4 activity badges they get after earning the Compass Badge. They put the Compass Point on their Emblem. When they have filled their Compass Emblem, they will have earned 19 activity badges. To get the **Arrow of Light**, the highest award in Cub Scouting, they must have 8 activity badges including Citizenship, Readyman & Fitness and the other activity badges must be from the other groups. There are a lot more requirements to receive the Webelos badge and the Arrow of Light then just getting the activity badges and they are listed in the back of the Webelos book.

Take a look at the different rank books to get a feel for what the boys are working on. It's very interesting and you might be able to help the boys with some of their achievements or activity badges.

The information from the previous page and this page is from the BSA Wolf, Bear and Webelos books.

DEN MEETINGS

A group of Cub Scouts, called a den, usually meet once a week for 1 hour. They will meet with their Den Leader and his or her assistant. The den usually meets in the Den Leaders home. Some packs have a Scout House or Scout Hut and they meet there. During the den meeting, the Den Leader will guide the Cub Scouts through their rank. They will play games, do puzzles, build things and learn while they are having fun. The dens should have a Den Chief, Denner and a Assistant Denner. The **Den Chief** is a Boy Scout or Explorer who is trained to help the den leader, especially in leading games and teaching skills. The **Denner** is a Cub Scout elected by the den to help the den leader and the den chief. The **Assistant Denner** helps the Denner. They both get to wear a gold shoulder cord on their left shoulder. They remove it when their term is up.

All the dens should follow a monthly theme that is assigned by National BSA. By doing this they can work on their ranks and practice a song or a skit for the pack meeting. They should have an opening and a closing just like the pack meeting. It is a good idea to ask the leaders if you can come and visit their den meeting. This way you can get to know the boys and what they are working on. All Den Leaders and assistants should have a copy of the current "Program Helps". This has the monthly themes, songs, skits, games, etc. in it. The assistant Den Leader usually checks the boys rank books at the meetings and signs them off. They can also write notes to go home with each boy.

PACK MEETINGS

The dens all get together with their family members once a month for the pack meeting usually held in the location of the sponsoring organization, in the evening. The meeting time and date is planned by the Pack Committee. It should be the same time, place and day every month. Like the last Thursday of each month.

As a Cubmaster this is where you shine. You will plan and carry out the pack meeting. If you have ever secretly wanted to be an actor, now is the time. The pack meeting is when you hand out the Cub Scouts awards, the dens perform skits or songs, all upcoming events are told to the parents and Cub Scouts, and everyone has a good time. Most Pack Meetings last 1- 1 1/2 hour. This is where the boys get to show off for their family and friends. Pack meetings are planned around the monthly theme and Webelos activity badge for the month.

You should have a gathering activity until it is time to start the meeting. This is for the families who come early. Some packs hand out a newsletter listing the Cub Scouts and what award they are receiving tonight plus all upcoming events or activities, times, dates, place etc. The newsletters also contain forms to be filled out by the parents, like Day Camp applications. This is also the time for families to view the work done by the dens.

When everyone is gathered, with the dens sitting together, start the pack meeting with an opening done by a different den each month with everyone taking part. This is to be followed by ceremonies for the Cub Scouts awards they have earned and don't forget the different applause for each award. This is the time to recognize your leaders and any other people who have helped the pack go. You will also do different audience participation skits, songs, have dens do demonstrations, skits, songs, etc. This is the time for the boys to 'show off' to their family and friends. You will also discuss upcoming events and give out any forms that are needed. Most packs have the dens perform for the Loud Mouth award or announce who gets the "Cubby" award.

Most packs have a "Cubby" award or a "Loud Mouth" award. The Cubby Award is made from recycled cans with a plastic bowl and lid on top filled with candy. The Cubby is dressed up like a Cub Scout using felt, paper or what ever you can find. This award can go to the den with the most participation, most parents, etc. that are at pack meetings or events. The den who wins gets to keep the Cubby until the next pack meeting and also eat the candy. Some packs require the winning den to replace the candy for the next pack meeting.

The Loud Mouth Award goes to the den who has the loudest cheer. The dens all make up a cheer and the dens take turns screaming their cheer. We pick judges from the den who won last time, they can be Cub Scouts or parents. Its better to have parents be the judges. Whichever den screams the loudest wins the Loud Mouth for a month and have it at their den meetings. They bring it back at the next pack meeting. We bought a ceramic frog that holds a scouring pad and glued it to a piece of wood with our pack number engraved on it. The frog is dressed up with a Cub Scout neckerchief. Sometimes the winning den places their rank neckerchief on the frog for the month.

In the book *Staging Den & Pack Ceremonies*, there are numerous ceremonies and props to use for all kinds of awards and advancements. The families and the Cub Scouts love the ceremonies and will keep coming back for more if you make them interesting. Take some time to look at the book and write down some ideas.

For the closing, you can do it with a ceremony that is short and inspirational. You could have a den to do this also. Involve the parents and the leaders. Have the leaders do a song or skit, the boys love it. Involve the parents and other family members with audience participation skits or songs. You can get plenty of ideas from *Roundtable Meetings*, *Staging Den and Pack Ceremonies Book*, *Cub Scout Leader Book*, *Pow Wow Books* and other sources. Look in the back of Boys Life magazine, they have plenty of groaner jokes (jokes the parents groan to but the kids laugh). Use your imagination and make it fun. Remember "KISMIF"- keep it simple, make it fun.

LEADERS MEETINGS

The Leaders meeting should be once a month. This should be before the pack meeting. Most packs have a **Pack Leaders Meeting** which involves the Den Leaders, Assistant Den Leaders, Pack Committee Members, Cub Master and the Scouting coordinator. With this meeting, the Committee Chairman runs the meeting. Advancements are turned in, any problems or needs are brought up and discussed. Upcoming events are discussed, dates picked, people assigned to jobs, etc. All ideas or problems are discussed and hopefully solved.

Some packs have a **Den Leaders Meeting** one week after having a Pack Committee meeting. The Cubmaster runs this meeting. The den advancement reports are to be turned in now, problems in the den are discussed, questions are asked, upcoming events are told to the Den Leaders and what they need to do to tell the boys for this event.

If you want to have a separate **Committee Meeting**, schedule it before the Den Leaders meeting. The Committee Chairman runs this. Here is where the heart of the Pack is run. This is run like a Leaders meeting. (See "Pack Committee Responsibilities, Chapter 8").

ROUNDTABLES

Roundtable is one of the most important and fun meeting to go to. This is free training for you and your pack leaders. Your District will have a set time, date and place each month. Roundtable is where all the leaders from the different units get together. They have an opening, main session and a closing that follow the monthly theme.

During the main session, you might break into groups with Den Leaders in one group, Webelos Leaders in another group and Cubmasters and Committee Members in another group. In these groups you will be given handouts and perform skits, songs, games and or crafts pertaining to the monthly theme. In the Cubmasters case, different items pertaining to advancement ceremonies, Webelos to Boy Scout transition, Tiger Cub graduation, etc. will be discussed. After the breakout session is over, everyone gets back together and announcements are given.

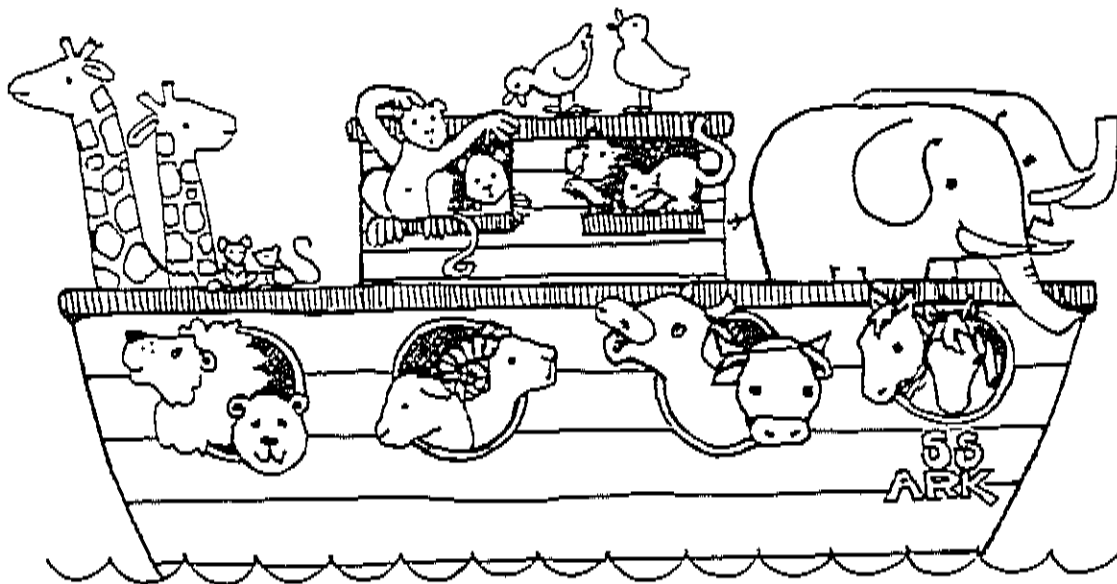
The announcements are about upcoming events for the District and or Council. Some of the events, are Scouting for Food, Camp Outs, Pinewood Derby, Blue and Gold, Re-Charter, Annual Recognition Dinner, Day Camp, etc. You will be given handouts and information for the upcoming events that must be taken back to the Leaders meeting and handed out there. These handouts are generally given to the families at the Pack Meetings. It is very important for you and your leaders to be at the Roundtable meetings. You can also get any question answered there, as they have plenty of skilled and trained leaders there. "Try it, you'll like it."

WHERE DO WE MEET?

Den meetings are held at the Den Leaders house, the Scout House or at the sponsoring organizations place. This should be a room where you can put charts, drawings, posters, supplies, etc. If you meet in a room of the sponsoring organizations, ask if the scouts are the only ones meetings there. It is a lot easier if all the supplies and books are in the same place all the time without having another different groups stuff there also. They meetings should be for 1 hour each week on the same day each week.

Leaders meetings can be held at the Committee Chairman's house, the Cubmasters house, the Scout House or at the sponsoring organizations place. It is good to have them in the den meeting room so you can see all the things they are doing.

The Pack Meeting should be held in a big enough room for all the pack family to fit comfortably in. This room is usually held at the sponsoring organization, like the dining room at the church, community building, cafeteria of the school, etc.



LEADERS FORMS

Each Den Leader should have the following forms:

1. **Cub Scout Den Record, Form # 33828**
2. **Individual Cub Scout Record, Form # 33827**
3. **Den Advancement Report, Form # 33847**
4. **Weekly Den Meeting Program, Form # 33826**
5. **World Conservation Award, No Form #**
6. **Den Code of Conduct, No Form #**
7. **Cub Scout Advancement Chart, Form # 34192**

Webelos Leaders should have the following forms:

1. **Webelos Den Record, Form # 33850**
2. **Individual Cub Scout Record, Form # 33827**
3. **Den Advancement Record, Form # 33847**
4. **Webelos Den Meeting Program, Form # 33852**
5. **World Conservation Award, No Form #**
6. **Den Code of Conduct, No Form #**
7. **Webelos Scout Advancement Chart, Form # 34187**

The **Cub Scout / Webelos Individual & Den Records** are for the Den Leaders to keep track of advancements, attendance and dues with dates for each. The **Den Advancement Report** is to turn in each month to the Advancement Chairman on the Committee or the Cubmaster. The **Weekly / Webelos Den Meeting Program** is to help plan den meeting agendas and activities. The **World Conservation** badge can only be earned once while in Cub Scouting. If they earn it while they are a wolf, they can not earn it when they are in another rank. The **Den Code of Conduct** is something that a den came up with. The boys made up the rules with the help of the Den Leader. The Number 1 rule was: 4 on the floor, meaning no leaning back in the chairs. Number 2 rule was: no talking without the talking stick (a painted and feathered stick) in your hand. Have the Den Leader type it up and post it on the wall in the den meeting room. The **Cub / Webelos Advancement Chart** is something to hang on the wall of the meeting place. This is a great way to keep track of the boys progress at a glance. The den leader can also keep track of who is to be the denner and assistant denner for the month. Copies of these forms can be seen in the appendices in the back pages. These forms can be obtained at you Local Council Office or ordered from National Supply. Check with your District Executive or your Unit Commissioner on where to obtain them.

CUBMASTERS FORMS

Cubmasters should have the preceding forms handy plus the following:

1. **Adult registration Application, Form #28-501J**
2. **Cub Scout Application, Form # 28-102B**
3. **Transfer Application, Form # 28-401G**
4. **Cub Scouting & Your Family (Family Talent Survey Sheet) Form # 34362**
5. **(Pack) Advancement Report, Form # 4403B**
6. **Meeting Place Inspection Checklist, Form # 6140A**
7. **Pack Policies, no Form #**
8. **Den Permission Slips, no Form #**
9. **Local Tour Permit Application, Form # 4419A**
10. **National Summertime Pack Award Guide, Form # 3748**
11. **Unit Money Earning Application, Form # 34427**
12. **Quality Unit Award, Form #14-220H**
13. **Boy Scout Application, Form #28-209K**
14. **Pack Program Planning Chart, Form # 26-004**

Adult and Cub Scout Applications should be kept on hand to sign up new boys and adults, then given to the Pack Committee to approve. **Transfer Applications** are for Cub Scouts or Adults who transfer to another Pack or are moving and will be joining Scouting again. This has their Scouting history on it. **Parent & Family Participation** forms are a parent talent survey, to find out what kind of talent is in the pack. If a parent said they work with wood, then you could ask them to help a den on craftsman items.

The **Pack Advancement Form** is the form that gets filled out by the Advancement Chairman or the Cubmaster and is taken to the Council Office to get the actual badges. The only thing that goes on this form is Bobcat, Wolf, Bear, Webelos, and Arrow Of Light awards. You don't need to put the arrow points, Webelos activity badges, compass badge or compass points on it. Check with your Council to see if that is what they want.

The **Meeting Place Inspection** should be done for wherever the Cub Scouts meet. If you have a Scout House and have den meetings there, it should be inspected. If you meet in another room or place for the Pack Meeting, it should be done there also.

The **Pack Policies** should be done with every Pack. You can change the sample shown to suit your Pack. Give a copy to every family and anytime a new family joins.

The **Den Permission Slips** should be copied several times and given to the Den Leaders. These should be used in conjunction with the tour permit. If a Den goes on a tour and some of the boys parents can not make it, then they must give permission to the Den Leader or another parent to be responsible for their child. Even if the parent is coming along, get them to fill out the slip for their child.

The **Tour Permits** are for trips under 500 miles. For any trip over 500 miles, you should contact your local council office. The **Tour Permit** must be filled out both front and back and sent to the Council office, approved and returned to the leader before they can go anywhere. This is for the safety of the Scouts. You wouldn't want a person driving your son, with no car insurance, get into an accident on the outing, would you?

The **National Summertime Pack Award Guide** is for the Pack Committee to fill out. This is a guide for giving a quality program during the summertime. All the Pack has to do is plan and conduct a summertime activity during June, July & August. More details on this in the Activities Chapter.

A **Unit Money-Earning Application** is needed before your unit can do a fund raising project. This form must be turned into the Council, approved and returned to the Pack Committee way before you can start your fund raiser. **Scouts may not wear their uniform while selling a commercial product unless approved by the Council.**

The **Quality Unit Award** is something to be achieved by a unit. This is a report of Achievement for the past charter year and a commitment for the coming year. You will get this form to fill out with your Re-Charter kit (sign-up every year). More about this in the Activities Chapter.

You will need plenty of **Boy Scout Applications** for your 2nd year Webelos to fill out as part of the Arrow Of Light Award qualifications. They must fill this out and visit Boy Scout Troops to see which one they want to join. Even if they do not plan on going into Boy Scouting, they still have to fill out an application.

The **Pack Planning Program Chart** is for the committee and yourself to fill out. You use this chart to help plan your year round program. It has a list of monthly themes already on it. This should be posted in the meeting room for all families to see.

TIPS AND IDEAS

Even though the leaders are with the Cub Scouts only a short time, the boy's health and safety should be of primary importance. Leaders are responsible for the boys in their care. Leaders should set a good example and follow safety rules. Make sure safety rules are followed at all times during any meeting or activity. Use the Meeting Place Inspection form to check them.

Have the Den Leaders show them instead of telling them safety. When it is cold outside, show them how to dress for the cold. Show them proper procedures for when the boys are in or around streets. Invite local experts like firemen, policemen or even some Boy Scouts to teach the boys. Make part of a Pack Meeting a safety practice. Do the leaders, boys & family members know what to do in case of a fire during a meeting? Do a Fire Drill during a pack meeting or a den meeting. Invite the Fire Department to observe it. Do you have a First Aid Kit in the meeting places? If not, have a den put one together for a den project. Encourage boys to pair up in buddies for all activities. Make sure there is always Adult Supervision. There should always be two adults with the boys at all times.

Swimming activities should always have at least one Certified Life Guard on duty. Have the boys and adults practice safe swimming rules first. Always have them do the buddy system. Swimming is an activity that is better left to the certified staff at District or Council activities. For more thorough rules on swimming, look in the Cub Scout Leader Book.

A Bicycle Rodeo for the Pack is fun and you can have the leaders teach bike safety rules and let the boys practice them. They can also practice doing minor repairs on their bikes. Invite the whole family to bring their bikes also. Do a safety inspection also. There are organizations that will supply you with all the details and supplies needed for a Bicycle Rodeo such as The Modern Woodsmen Of America.

Gun-shooting events are NOT an approved part of the Cub Scouting program, except at a Cub Scout Day Camp, Webelos Residence Camp, or another Council approved activity only. Your pack CANNOT have an activity that involved shooting! At these camps they will be taught the safety of handling a gun before they are allowed to shoot and then it is only a BB-Gun. They are taught by a trained and certified BB-gun range officer only.

Automobile safety is very important. All boys and adults must use seat belts. Don't put 10 boys in a van that has 8 seat belts and don't put 2 boys in one seat belt. All drivers carrying boys for a pack activity MUST have adequate insurance, be licensed, and at least 21 years old. An approved Tour Permit must be filled out and carried with you.

NATIONAL BOY SCOUTS OF AMERICA CUB SCOUT CAMPING POLICY*

Cub Scout Camping is conducted in the following manner:

- A. **DAY CAMPS** by certified staff in an approved location for 1 or more days.
- B. **RESIDENT CAMPS** conducted by certified staff at Council-accredited camp for 3 or more nights during regular summer camp season.
- C. **FAMILY CAMP** such as Lad and Dad, Mom and Me, and Parent and Pal are conducted by the local council.
- D. **BACKYARD CAMPING** is encouraged. It is an excellent Cub Scout outdoor activity.
- E. **WEBELOS DENS** are encouraged to do several overnight camp outs.
- F. **OVERNIGHT CAMPING.** The BSA does not approve overnight camping by individual Cub Scout dens or packs unless within an established and supervised council camp facility because:
 - 1. The Cub Scout program literature doesn't specifically teach camping skills to Cub Scouts.
 - 2. Ordinarily, den and pack leadership are not trained.
 - 3. Risk factors are too great for the Cub Scout and his parents, the Chartered Organization and pack leadership if the Cub Scout dens or packs were to camp without trained leadership and without health and safety standards.Cub Scout packs do not conduct their own camping programs unless it is in a supervised and operated council camp facility. Certificates of liability privately and /or publicly owned properties.
- G. **FAMILY CAMPING** is an activity for individual families and is not under the direction; control or responsibility of the Boy Scouts of America. Local councils assume certain responsibility when family camping is conducted by the local council in a controlled environment.

REMEMBER ONE ON ONE CAMPING. AN ADULT WITH EACH BOY!!

*Blue Ridge Scouter Newsletter

UNAUTHORIZED ACTIVITIES*

- Chainsaws and mechanical log splitters may be authorized for use only by trained individuals over the age of 18, using proper protective gear in accordance with local laws.
- Exploration of abandoned mines is an unauthorized activity.
- Varsity football teams and inter-scholastic or club football competition and activities are unauthorized activities.
- Fireworks secured, used, or displayed in conjunction with program and activities is unauthorized except where the fireworks display is conducted under the auspices of a certified or licensed fireworks control expert.
- The selling of fireworks as a fundraising or money-earning activity by any group acting for or on behalf of members, units, or districts may not be authorized by councils.
- Flight training (power aircraft in flight) and hang gliding, microlite and ultralight flying, experimental aircraft flying, parachuting, and hot-air ballooning are unauthorized activities.
- Motorized speed events with potential hazard for participants, including motorcycles, boats, drag racing, demolition derbies, and related events are not authorized.
- Participation in amateur or professional rodeo events and council or district sponsorship of rodeos are not authorized.
- The activity commonly referred to as "War Games"—in which individuals shoot paint or dye at one another—is an unauthorized activity.
- Hunting is not an authorized Cub Scout or Boy Scout activity, although hunting safety is part of the program curriculum.

(The purpose of this policy is to restrict chartered packs, troops and teams from conducting hunting trips.) However, this policy does not restrict Explorer posts from conducting hunting trips or special adult hunting expeditions provided that adequate safety procedures are followed and that all participants have obtained necessary permits and/or licenses from either state or federal agencies. While hunter safety education might not be required prior to obtaining a hunting license, successful completion of the respective state voluntary program is required before participating in the activity.

- Motorized personal watercraft, such as jet-skis, are not authorized for use in Scouting aquatics, and their use should not be permitted in or near BSA program areas.
- Except for (1) law enforcement officers required to carry firearms within their jurisdiction, and (2) circumstances within the scope of the BSA hunting policy statement, firearms should not be in the possession of any person engaged in camping, hiking, backpacking, or any other Scouting activity other than those specifically planned for target shooting under the supervision of a certified firearms instructor. (Among the purposes of this policy is to prohibit adult leaders from bringing firearms on BSA camping and hiking activities or to unit meetings.)
- Parasailing, or any activity in which a person is carried aloft by a parachute, parasail, kite, or other device towed by a motorboat or by any other means, is unauthorized.
- All activities related to bungee cord jumping (sometimes called shock cord jumping) are unauthorized.

*Blue Ridge Council, BSA

DERBIES

There are several different Derbies for your pack to try. Some councils and/or districts have different rules for their derbies, so please check with them first. All Derbies are open to Cub Scouts. For more information on these derbies, please contact your Roundtable Commissioner, District Executive, other Cubmasters or Pow Wow books. All of these Derbies can be done at Pack level, District level or at Council level. Use some of these as a Summertime Pack Activity and invite the whole pack family.

A. **KITE DERBIES** are a great fall and spring time activities. Have each boy in a den make and decorate a kite. Choose a big wide open area away from any power lines, buildings, or close streets. Give prizes for the most colorful, biggest, smallest, scariest, longest tail, etc. before actually flying. Give different prizes or trophies for the longest flying, highest flying, etc. Make a big deal of awarding prizes. Invite the whole families to participate and build or buy there own. Have a picnic after the kite flying.

B. **SPACE DERBIES** are a good indoor activity. This is another good parent-son project. It is similar to pinewood derby except the models are mini rockets, propeller-driven and powered by rubber bands along a suspended heavy mono-filament line. This is a good way to work science into it also. The kits are sold at your council trading post or local distributor of scouting supplies. You can even get Space Derby ribbons, medals and trophies.

C. **PINEWOOD DERBY** is probably the most popular activity. Each Cub Scout builds his own car from a block of wood, tires, and axles from a kit. Instructions and rules are in each kit. Your Pack should have a pinewood derby track, if not, you can borrow one from a nearby pack. The Cub Scouts (2 at a time) put their car on the track in the starting position. Then the starter releases the cars and they zoom down the track to the finish line. The judges call out the winner. This race is done in double elimination. This means each boy must lose twice before being eliminated. The winners race again until you have a final winner. The different ranks compete against themselves, for ex. Wolf vs. Wolf, Bear vs. Bear, etc. Some Districts are letting the adults race also. The winner of each rank goes on to compete in the District Pinewood derby against other winners in their rank group. You may give out trophies, medals or ribbons. Combine this race with a bake sale or dinner to defray the costs of the awards.

D. **CUBMOBILE DERBY** is a thrilling activity that is fun for all. This activity is racing also but in bigger cars that the boy rides in. The Cubmobile is built by the den and one boy is picked to be the driver. The cars are raced downhill, like a soapbox derby. Each boy in the den can take a turn driving the race car. This activity is usually put on by a district or council. Wolves vs. Wolves, Bears vs. Bears, etc. All drivers must wear a safety helmet and other protective gear. Plans for building a cubmobile are in most powwow books. If you don't have the time or money to build one, ask around and see if you can borrow some from another pack. Don't forget to award trophies or ribbons.

E. **CHUCKWAGON DERBY** is a great spring or fall outdoor activity for your district. In this event, the den builds a chuck wagon(covered wagon) or you can use a regular wagon. They go from station to station doing different activities and collecting wampum(money) as a reward. The stations are made up of different achievements from the Cub Scout rank books. First Aid, Fitness, Knots, etc. are some of the stations. The winners are the boys with the most wampum and the best time at the stations. This activity is great to go along with a district campout.

G. **KLONDIKE DERBY** is another outdoor activity that is held during the winter months. This event is similar to the Chuckwagon Derby. Instead of wampum, they get "Gold Nuggets" and use a sled instead of a wagon. They can even "pan" for gold after the derby is over.

H. **RAINGUTTER REGATTA** can be a wet experience. In this event, you again have a kit, that is made into a sailboat. Using 2 rain gutters filled with water, placed side by side, the boys put their sailboat into the water and blow their boat to the finish line. If they blow too hard, the water comes out instead. You would use double elimination like in the Pinewood derby to determine the winners. Trophies, medals and ribbons are available to be awarded. This is a great summertime pack activity. You can even get another raingutter, sanitize it and fill it with ice cream, nuts, cherries and whipped cream and let everyone eat it up after the races are over.

The Pinewood Derby, Raingutter Regatta and the Space Derby kits are available from any Council trading post or authorized scout dealer. These kits are the only ones to be used for these 3 derbies. Use of others, like from a hobby store, may disqualify a Cub Scout.

With any of these "Derbies" make sure to award prizes. Instead of just awarding the top 3 winners a prize, make up some and have all the boys at least get a ribbon. Give ribbons for best looking, most original to kit, coolest design, weirdest design, brightest colors, etc. If your pack can't afford trophies, make some out of wood scraps and decorate. All kids feel special if they all get a ribbon and they know they have Done Their Best.

With any of these derbies, check with your district or council for their official rules. They may vary a little bit.

BLUE & GOLD BANQUET**

During February, Scouting's anniversary month, packs all across the country hold a Blue and Gold Banquet. This dinner is a birthday dinner for Cub Scouting. Blue and Gold are the colors of Cub Scouting. Blue stands for truth & spirituality, steadfast loyalty and the sky above. Gold stands for warm sunlight, good cheer and happiness.* This banquet is the highlight of the program year. It brings families together for a night of dinner and fun.

Some packs make this a potluck affair with each family bringing a covered dish and serving it buffet style. If your Pack has enough money, you could have the dinner catered. The banquet is usually the February pack meeting.

Advance planning is necessary to have a great success, usually 2 months ahead of time. The pack committee recruits a banquet committee and they plan the program. They have to pick a date, time and place. Then it must be decided what type of meal is to be served. Physical arrangements should be done in advance also.

For the program part you, the Cubmaster should be involved in this phase. It is the Cubmasters responsibility to lead, unless the committee decides to have a master of ceremonies. A theme must be chosen first. This can be the regular monthly theme or a new one. This is very important, since the decorations, skits, songs, costumes and program will be centered around the theme. Some packs ask the families to dress up in costume to go along with the theme.

Plan the program and assign people for each part. Send invitations to special guests. Some packs prepare a printed program for a souvenir. Be sure to involve each den in the activities. The dens have the most fun making decorations for the banquet, doing skits or songs and performing for their families. This is also when most Webelos receive their Arrow of Light Award. Make it a special ceremony!

Have a Fellows Cake Contest. This is when a Cub Scout and a fellow, NO LADIES ALLOWED, make a cake and decorate it following Cub Scouting or the banquet theme. Have the cakes judged and give out awards. Some of the categories could be flattest cake, tallest cake, yummiest looking, judges choice, best theme, best scout theme, etc. These don't have to be trophies awarded. You can award a package of yeast to the flattest cake, a box of cake decoration to the best looking, gold medal flour to the top winners, etc. Be creative and make it fun. Some packs auction off the cakes and donate the money to the council, a charitable organization or to the World Scouting Fund. This fund helps buy uniforms and books for Scouts in other countries. Then everyone gets to eat the cakes.

**Cub Scout Leader Book, Chapter 6, page 82-83

*Cub Scout Leader Book, Chapter 4, page 29

SUMMERTIME PACK AWARD

Your pack can qualify for the National Summertime Pack Award certificate and streamer, to hang from your pack flag, by planning and conducting 3 pack activities - one each in June, July and August. Dens averaging at least half their members at the summer pack events will be eligible for a den participation ribbon. If your pack earns this award, then the boys who have participated in all 3 events can receive the National Summertime Pack Award pin. They wear this on the right flap of their uniform. This is for the boys not the adults. Have the committee and yourself go through the National Summertime Pack Award Guide # 3748 and plan your activities.

A sample of activities to choose from are:

1. Derbies listed in the previous pages.
2. Fishing contests.
3. Cub Olympics - Doing the physical fitness activities from each rank.
4. Water Carnival
5. Pack Treasure Hunt.

By doing summertime activities you keep the boys interested in scouting. Some dens do not meet during the summer and this is a great way of keeping them in the pack. There are numerous things to do, just remember to plan it thinking of safety and fun.

CAMPS

The District or Council sponsored **Cub Scout Day Camp** during the summer is a great time for the Cub Scout to have fun while working on his achievements for his rank. This is for all Cub Scouts. The Cub Scout Day Camps can be 1 day long or as many as 5 days long. The camp is usually during the day with the parents dropping off the boys in the morning and picking them up in the afternoon. All the staff for day camp is trained using National Boy Scout training.

The Day Camps follow a theme and center the activities around it and the different rank books. This is where the boys can learn safety and use of BB guns and Bow & Arrows, learn to swim, make craft projects and have fun. Some day camps have special guests like the Fire Department with their trucks, people from the zoo bring animals, naturalist teaching nature, storytellers, policemen with their specially trained dogs, D.A.R.E. officers, etc.

Some Day Camps have the Cub Scouts camp out the last night with an adult partner and have a campfire program and perform skits and songs with the whole family invited. This is a thoroughly planned camp to keep the boys learning and doing. More information is available from the roundtable meetings. When you receive this information, pass it on to the boys and their families at a pack meeting.

Webelos Residence Camp is another summertime activity put on by your council. This camp is for Webelos and an adult partner. This usually takes place at the council camp and lasts 2-3 days and nights. This camp also follows a theme and is geared around the Webelos rank book. A Webelos scout can accomplish many things towards his Webelos badge or the Arrow of Light Badge. All staff for this camp is trained also. Being at the Boy Scout camp will show the boys what they can be doing when they join Boy Scouts and come to summer camp with their troop.

Father / Son Campout or Mom / Me Campout, whatever they are called by your council are great weekend camping trips. These are put on by your council and take place at the council camp. The Cub Scout and a adult partner go to the council camp usually on a Friday night and are home on Sunday. They have a special program put on for them by trained staff members. The boys will get to swim, shoot BB guns and Bow & Arrows and other activities. The great part of this is that they are at the Boy Scout camp seeing Boy Scouts camping, doing different activities and it might get the boys excited about joining Boy Scouts when he is old enough. The best part is that they are with their adult partner and are "camping out". Every boy would like this.

When you receive the information about these camp programs at roundtable meetings, please pass them on to the boys and their families.

QUALITY UNIT AWARD

Quality Unit is what a pack should try for. This would make your unit an outstanding unit and help make the District a Quality Unit also. To be qualified for a Quality Unit the following must be met:

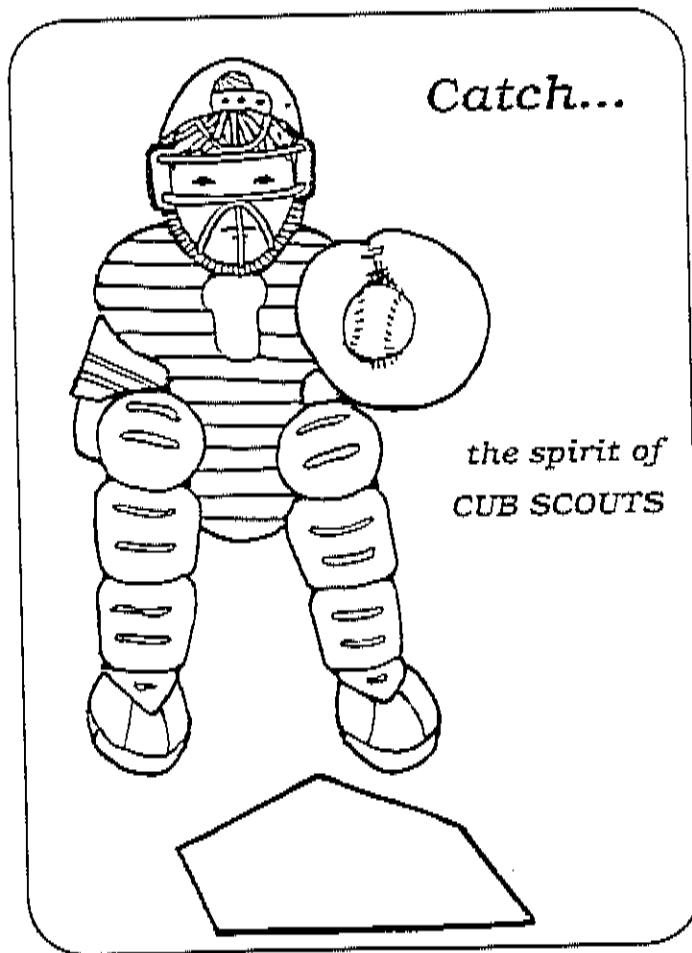
1. Training - Top Leader must be fully trained.
2. All leaders must have fast start training.
3. 2 deep leadership - a leader plus a assistant.
4. Pack meetings - at least 9 per year
5. Earn the Summertime Pack Award.
6. Have a Tiger Cub Group in your pack.
7. Do a Service Project.
8. Advancement - 70% of boys or at least 10% increase from last year.
9. Boys Life - 50% or more of boys have it or an increase of 10% from last year.
10. Membership - an increase from last year.
11. Outdoor activity - Participate in a Day Camp, Resident camp, Family campout, Webelos Den Overnighter or other activity approved by the council.
12. On time Charter Renewal.

Your unit must do numbers 1, 3, 11, & 12 plus 2 others. When you receive this, then the Cub Scouts, including the leaders may wear a Quality Unit patch on their right sleeve for the one year only. Check out Form # 14-238K for the order form.

RE-CHARTER TIME

Every year all units must re-charter. This means to sign up for scouting another year. You will receive a re-charter kit with all the necessary forms and instructions at the roundtable meeting. This kit will be discussed at the roundtable meeting. Your Unit Commissioner will help you with this and let you know when to turn it in. The pack committee should also help do this.

All the boys' families must be contacted to see if they are staying in Cub Scouting. Check the addresses, birthdates, phone numbers, grade and rank of each boy listed. Ask each family if they want to sign up for Boys' Life. Contact all leadership for this same information about them plus what they level they have been trained at. Add new boys and leaders to a separate sheet. Collect money for the next year. Make any changes on the print out you receive. Then turn the appropriate papers and a check made out to the council to the District Commissioner or your District Executive.



WHAT IS A COMMITTEE?

The Pack committee is made up of a minimum of 3 qualified U. S. citizens, selected by the Chartered Organization and registered as Adult Leaders of Boy Scouts of America. They must be 21 years of age or older. They administer the affairs of the pack. Ideally there should be 9 members of the pack committee. There may be former leaders of your pack who are on the committee also. A couple of parents of your Cub Scouts may also be on the committee. All committee members must be approved by the Chartered Organization.

WHAT DO THEY DO?

General Pack Committee Responsibilities:

1. The Pack committee approves leaders membership in the pack.
2. They recruit the Cubmaster and one or more assistants.
3. They assure Cub Scouts and Webelos Scouts of a quality, year round program.
4. They coordinate the pack program with the program of the Chartered Organization through the Scouting Coordinator.
5. They assist with the Pack's Charter renewal.
6. They supervise finances and equipment.
7. They supervise and support the Tiger Cub Groups, including their graduation into Cub Scouting.
8. They provide a meeting place, adult leadership, and supervision to the boys under its care in a Cub Scout Pack.
9. They provide administrative support such as record keeping, leadership, and re-registration services to the Cub Scout Pack.

Scouting Coordinator Responsibilities:

1. A member of the Chartered Organization who acts as go-between for the Pack and the Chartered Organization.
2. Suggest Good Turn projects for the pack.
3. Help recruit the right leadership.
4. Promote recruiting of new members.
5. Support the policies of the Boy Scouts of America.

Committee Chairman Responsibilities:

1. Provide leadership.
2. Preside over monthly Leaders Meeting.
3. Appoint committee members to carry out specific responsibilities.
4. Maintain close relationship with Scouting Coordinator.
5. Approving bills before payment.
6. Conduct the annual Pack Program Planning Conference.
7. Assume active direction of the Pack, if the Cubmaster is unable to serve, until a successor is recruited.
8. Work with the Cubmaster on activities.
9. Support the policies of the Boy Scouts of America.

Committee Secretary Responsibilities:

1. Keep Pack Record Book up to date and show leaders how to use it and apply the information that is needed there.
2. Notify pack leaders of monthly Pack Leaders Meetings.
3. Keep minutes of these minutes.
4. Keep informed of all Cub Scout program literature, materials, records, and forms so that the leaders will have them available and be shown how to use them.
5. Maintain the inventory of Pack Property.
6. Write letters of appreciation, invitations to your activities, and other correspondence on the Pack's behalf.
7. Type up a Pack Newsletter for the pack meetings (optional).

Committee Treasurer Responsibilities:

1. Assist the Pack Committee and the Cubmaster in establishing a sound financial program for the pack with a Pack Budget Plan.
2. Maintain a bank account in the Pack's name and see to it that 2 people sign all checks written for the Packs Expenses.
3. Collect Cub Scout dues from the Den Leaders.
4. Deposit funds in the Pack Account.
5. Make sure the account is in balance.
6. Enter all income and expenditures in the finance section of the Pack Record Book.
7. Make periodic reports at the monthly Pack Leaders Meeting and at the Pack Meetings.
8. Report to the Scouting Coordinator on the Pack's financial condition.

Advancement Chairman Responsibilities:

1. Promote advancement and make sure that recognition's given for that advancement.
2. Coordinate Tiger Cub graduation ceremonies.
3. Work with the Cubmaster, Webelos Leaders and the local Scoutmaster to graduate Cub Scouts to Webelos and then on to Boy Scouts.
4. Promote the use of Den Advancement Charts and Progress Towards Ranks.
5. Collect the Den Advancement Reports at the monthly Leaders meeting.
6. Promote Boys' Life magazine as an aid to advancement.
7. Promote proper uniforms in the dens and pack.
8. Record advancements in the Pack Record Book.
9. Promote the earning of Religious Awards and help the boys find appropriate guidance.
10. Have a working knowledge of the Cub Scout and Webelos Scout advancement plans.

Training Coordinator Responsibilities:

1. Make sure that training, Basic Training, Roundtable, and Fast Start materials and /or training dates are available to all leaders as they are ready for them, including committee members.
2. Promote leader attendance at Cub Scout approved training courses when they are offered.
3. Keep up on the literature in order to help pack leaders when they are trying to locate information relating to their position.
4. Develop a pack library for use by den and pack leaders.
5. Promote the Den Chiefs attendance at Den Chief training conferences.
6. Coordinate Fast Start training with all new leaders including committee members as soon as they are approved.

Outing Coordinator Responsibilities:

1. Get the Cub and Webelos Scouts outdoors for all kinds of activities.
2. Work with Webelos Den Leaders to help plan overnight camp outs.
3. Make sure to get Tour Permits signed and approved before an outing.
4. Work with the Public Relations person to make sure that parents know about the outdoor activities available to them and their families.
5. Coordinate the Outdoor Program with the Cubmaster.
6. Encourage and organize community service and conservation projects.
7. Make sure that all outdoor activities are safe for the boys and all others involved.

Membership Chairman Responsibilities:

1. Maintain membership record.
2. Report on membership periodically to the Scouting Coordinator and the Pack Committee.
3. Arrange with Unit Commissioner for annual membership inventory and uniform inspection and charter review meetings.
4. Aid Cubmaster and Scouting Coordinator in planning and conducting the formal charter presentation.
5. Coordinate the Charter Renewal.

Public Relations Representative Responsibilities:

1. Promote service activities within the pack and in the general community.
2. Promote family participation in all pack events.
3. Work with the organization who sponsors you to publicize the pack's involvement with the organization such as on Scout Sunday.
4. Work with the pack leadership to promote new membership and to try and keep track of all new people who move into the neighborhood.
5. Use a pack newsletter to keep parents informed of the pack upcoming events and plans.
6. Work with the Public Relations person at your Chartered Organization to make sure that pack announcements are made in their bulletins.
7. Work with the District Public Relations Chairman and the local media to publicize pack events.

WHAT BOOKS DO I NEED?

As a Cubmaster the first books you should have are all 3 rank books and these:

Cub Scout Leader Book - this book is for the Cubmaster, Den Leader, Den Leader Coach, Webelos Den Leader, and Pack Committee Members. With Basic Training and the use of this book, the leaders will have a great pack.

Staging Den and Pack Ceremonies Book - this book is for the Cubmaster. In this book are all kinds of ceremonies for openings, closings, rank awards, graduations, etc. A second book can also be given to the Advancement Chairmen and the two of you can plan the ceremonies for the pack meetings.

Pack Record Book - This is the book where all the records from the Committee should be kept; Scouts name, phone #, advancements, dues collected, money collected, etc.

Cub Scout Program Helps is published in two forms. The first is in segments in the *Scouting* magazine (sent to all leaders), and the second is available in booklet form with all 12 months of the program in it. This booklet has the monthly theme, detailed outline for the weekly Den Meeting, skits, songs, games, ceremonies, etc. It even has ideas for the Pack Meeting in it. This is a valuable tool for all Den Leaders, Webelos Leaders and the Cubmaster. *Webelos Scout Helps* is included in the May - June issue. This is for all Webelos Den Leaders and assistants. This outlines weekly Webelos Den Meetings and things to do with the monthly activity badges.

Scouting magazine is a very useful magazine to have. The Scouter magazine is mailed to all registered adult leaders and assistants. It is full of great stories, new program ideas, new literature, change in rules (like uniform socks for Boy Scouts), National Scouting events, monthly questions and answers and more. This is a magazine you will want to save and refer back to from time to time.

Boys' Life magazine is printed and published by Boy Scouts of America. This is for all Tiger Cubs, Cub Scouts, Webelos Scouts, Boy Scouts, Explorers as well as leaders and family members. This magazine is even in school libraries. All scouts and leaders can get this magazine by subscription at half the regular price. This magazine has a lot of groaner jokes in it that are good for the Pack Meeting. Most Cubmasters have a subscription or their son has a subscription and shares the magazine with the family. *Boys' Life* has adventure stories, cartoons, jokes, handicraft ideas, monthly theme ideas, national and international Scouting news, positive role models for the boys and all kinds of other great things. If you can find a Cub Scout willing to give up some of his old copies of *Boys' Life*, bring them to the Pack Meeting and pass them around. Let the Cub Scouts take them home and share them, maybe they would like to subscribe to *Boys' Life*.

See if your Pack has what is known as a **Pack Library**. The Pack Committee should see that all the Den Leaders, Webelos Leaders and their assistants have their own copies of *The Cub Scout Leader Book* and their particular rank book. In addition to these books, it would be ideal if the pack has other resource material available. Some leaders purchase their own books from the following list. If money is a problem for the leaders, then check with the Pack Committee to see what can be done for purchasing these books, at least one copy each.

In the **Pack Library**, the following books should be available:

1. Webelos Den Activities
2. Cub Scout Fun Book
3. Den Chief Handbook
4. Group Meeting Sparklers - great skits and audience participation stunts
5. How To Book
6. Cub Scout Family Book
7. Cub Scout Magic Book
8. Cub Scout Songbook
9. Insignia Control Guide - this tells where to put everything on the uniforms for Cub Scout and all leaders.
10. Cub Scout Sports and Academic Guide Book
11. Pow Wow Books
12. Ethics in Action Book

Keep old copies of *Scouter* magazine, *Boys' Life* magazine, *Cub Scout Program Helps* and *Webelos Scout Helps* on hand for different resources. These are chock full of ideas. All of these books are published by the Boy Scouts of America.

WHERE DO I GET THEM?

Most Councils have a **Trading Post** set up at the Council office. In the trading post all of these books should be available to look at and to buy. If they are not available, they can be ordered for you. Look in the Boy Scout section and you can pick up books there that have good campfire stories, outdoor activities, skits, and good recipes. Some Roundtables also have books or handouts with great ideas in them. You might even know someone from another Council or another state, and they might have books put out by their Council only. You can also look for them at your **Local Distributor**.

Pow Wows are a fantastic resource for books, handouts, new ceremonies and skits. Pow Wows are put on by the Council and all adult leaders are invited to attend. This is an all day event where the leaders can have some fun and act silly. You get to choose different classes you want to attend. They might have crafts, nature, campfire cooking, singing, skits, outdoor skills, cheers, ceremonies, knot tying and plenty of other classes to choose from. When your Council puts on their Pow Wow definitely plan on going. All Pow Wows follow a theme. This is a good place to get ideas for your Blue & Gold Banquet.

Cubmaster Responsibilities:

1. Conduct pack programs according to the Boy Scouts of America.
2. Complete Fast Start, and Basic Training. Attend monthly Roundtables.
3. Lead the monthly Pack meetings. Help work with the Pack Committee.
4. Understand, use and promote use of *Boys' Life* magazine, *Scouting* magazine and the Program Helps.
5. Guide and support Den Leaders; see that they have Fast Start and Basic Training also.
6. Help organize Webelos Dens and encourage graduation into a Boy Scout Troop.
7. Establish and maintain good relationships with the Boy Scout Troops.
8. Maintain good relationships with parents. Involve them in the Pack Activities.
9. See that Cub Scout and Webelos Scouts receive a quality, year-round program full of fun and activities and qualifies the dens and pack for National Summertime Pack Award.
10. Guide the Cub Scouts in goodwill and conservation projects.
11. Assist the Pack Committee Chairman in conducting the annual the annual planning conference and the monthly Leaders' meeting.
12. Take part in the Re-Charter Renewal.
13. Meet with Tiger Cubs and their parents prior to their graduation into the pack to discuss Cub Scouting.
14. See that the responsibilities specified for the Assistant Cubmaster are carried out.
15. Have 2 deep leadership in each den. Two adult leaders with the boys at all times.

Assistant Cubmaster Responsibilities:

1. Assist the Cubmaster as needed. Be ready to take over leadership of the Pack if necessary.
2. Complete Cubmaster Fast Start and Basic Training. Attend monthly Roundtables.
3. Participate in monthly Pack Meetings.
4. Supervise Den Chiefs and see that they are trained.
5. Work with Troops that can supply Den Chiefs and into which Cub Scouts will graduate.
6. Inform Pack Leaders of training opportunities and arrange for them to attend the sessions.
7. Develop and promote an ongoing plan for recruiting new boys.
8. Work with the Cubmaster and the Pack Committee on the Re-Charter.
9. Assist in all Pack Activities.
10. Work with the person on the Pack Committee who is responsible for outings to see that Pack and the Dens qualify for National Summertime Pack Award.
11. Participate in the annual planning conference and the monthly Leaders Meeting.
12. Support the policies of the Boy Scouts of America.

Den Leaders / Assistants Responsibilities:

1. Give leadership to carrying out the Pack Program in the den.
2. Complete the Den Leader Fast Start and Basic Training. Attend the monthly Roundtables.
3. Lead the den in its participation at the monthly Pack Meetings.
4. Work in harmony with the other Den and Pack Leaders.
5. Cooperate with the Assistant Cubmaster in recruiting new boys.
6. Help train the Den Chief and guide him to work with the Cub Scouts.
7. Use the *Boys' Life* and *Scouting* magazines, *Program Helps* and other Cub Scouting literature as sources of ideas.
8. Collect dues and turn them in to the Pack Secretary / Treasurer.
9. Encourage boys to earn the advancement awards, keep accurate advancement records, and see that they receive recognition for their achievement.
10. Help the Den earn the National Summertime Award.
11. Establish good working relationships with parents, utilizing their talents.
12. See that a leader is available for all meetings and activities.
13. Take part in the annual planning conference and the monthly Pack Meetings.
14. Support the policies of the Boy Scouts of America.

Webelos Den Leader / Assistants:

1. Plan and carry out a year- round program of activities for the Webelos den to achieve the purposes of Cub Scouting.
2. Complete Webelos Leader Fast Start and Basic Training, and attend Webelos Leaders Outdoor training. Attend monthly Roundtables.
3. Lead the Webelos Den in its participation at the monthly Pack Meetings.
4. Cooperate with the other Pack Leaders.
5. Have a plan for recruiting new boys.
6. Train the Webelos Den Chief, guide him in working with the Webelos Scouts, and attend the Den Chief conference with him.
7. Use *Boys' Life* and *Scouting* magazines and *Program Helps* as sources of ideas and information.
8. Collect dues and turn them in to the Pack Secretary / Treasurer.
9. Encourage boys to advance. Maintain accurate records, and see that Webelos Scouts are appropriately recognized for their achievement.
10. Instill Scouting's spirit and moral values through personal example, ceremonies, and meaningful activities such as goodwill and conservation projects.
11. Work with the pack Committee to establish good relationships with a Boy Scout Troop. Try to graduate every Webelos Scout into a Troop.
12. Ask qualified persons to serve as activity badge counselors.
13. Encourage parents of Webelos Scouts to help plan and carry out Webelos Overnights and other outdoor activities.
14. Help the Den earn the National Summertime Award.
15. Follow the policies of the Boy Scouts of America.
16. Have a plan to ensure that a leader is available for all meetings and activities.
17. Participate in the annual Planning conference and the monthly Pack Meetings.

Den Leader Coach Responsibilities:

1. Help ensure stable, active, enthusiastic den leaders for all dens.
2. Complete Fast Start, Basic Training and Den Leader Coach Seminar. Attend monthly Roundtables.
3. Help Den Leaders understand purposes, policies, and procedures of the Chartered Organization and the Boy Scouts of America.
4. Give immediate help and Fast Start training to new Den Leaders.
5. Help new Den Leaders plan and conduct their first several Den Meetings.
6. Hold monthly meetings with the Den Leaders to help plan Den Activities and Programs agreed on at the Leaders Meeting.
7. Encourage Den Leaders to take training and to qualify for training awards. See that they are appropriately recognized.
8. Be thoroughly informed on the latest Cub Scout program literature.
9. Give continuing support and help to Den Leaders.
10. Be available to attend Den Meetings, as needed.
11. See that dens are never without a leader. Be ready to substitute for a Den Leader.
12. Help the Cubmaster in recruiting Den Leaders and Assistants.
13. Be sure that Den Leaders understand the importance of Den Records and how to use them.
14. Serve as communications link between Cubmaster and Den Leaders. Keep the Cubmaster informed on the successes and needs of Den Leaders.
15. Participate in the annual planning conference and the monthly Leaders Meetings.
16. Participate in the monthly Pack Meetings.
17. Support the policies of the Boy Scouts of America.

Pages 34-36 are available in pocket card size. They are called Job Description Cards, Form #4263 from your Local Council Office. These are great to give to new Den and/or Webelos Leaders.

Pages 28-31 are also available in pocket card size. They are Pack Volunteer Duty Cards, Form # 34263

To finish up, here is a great closing for a Pack Meeting:

THIS I BELIEVE:

A HUNDRED YEARS FROM NOW IT WILL NOT MATTER WHAT MY BANK ACCOUNT WAS, THE SORT OF HOUSE I LIVED IN, OR THE KIND OF CAR I DROVE. BUT THE WORLD MAY BE DIFFERENT, BECAUSE I WAS IMPORTANT IN THE LIFE OF A BOY.

Author Unknown

REFERENCES

1. Boy Scouts of America. Wolf Cub Scout Book.
Irving, TX: BSA, 1991.
2. Boy Scouts of America. The Big Bear Cub Scout Book.
Irving, TX: BSA, 1992.
3. Boy Scouts of America. Webelos Scout Book.
Irving, TX: BSA, 1992
4. Boy Scouts of America. Cub Scout Leader Book.
Irving, TX: BSA, 1982.

INDIVIDUAL CUB SCOUT RECORD



Cub Scout Den: _____ Webelos Den: _____ Pack No. _____

PERSONAL DATA

Name _____
 Address _____
 City, State, ZIP _____
 Home phone _____ Date of birth _____
 Religious organization _____
 School _____

 Parent's or guardian's name _____
 Business address _____
 City, State, ZIP _____
 Business phone _____
 Occupation _____

MEMBERSHIP

Former Tiger Cub (yes or no) _____
 Number of years in another pack _____
 _____ DATE
 Joined this pack _____
 Will complete grade 3 or become 10 _____
 To Webelos den _____
 To another pack _____
 Dropped from pack _____
 Tenure when separated:
 Less than 1 year 1 to 2 years 2 to 3 years

SERVICE AWARDS

1-Year 2-Year 3-Year 4-Year
 Service stars _____
 Perfect attendance _____

ATTENDANCE AND DUES

D = Present at den meeting
 P = Present at pack meeting
 F = Family represented

S = Present at special pack activity
 35, 50 = Amount paid on date shown (dues)
 ✓ = Dues paid ahead or back

Write in year and month

YEAR	ATTENDANCE
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BUDGET: The dues collected should cover the following items in the pack budget: registration, *Boys' Life*, accident insurance, reserve fund, program materials, activities.



DEN ADVANCEMENT REPORT

BOY SCOUTS OF AMERICA

NOTE TO THE LEADERS OF CUB SCOUT DENS AND WEBELOS SCOUT DENS: Before submitting this record, make certain that full and correct information for each Cub Scout or Webelos Scout is given, and that he is actually a registered member of your pack and is qualified as to grade (or age) to receive the advancement in rank indicated. Fill out this form at the end of your third den meeting and take it to the pack leaders' meeting where a composite request will be made for the pack. Awards should be available for presentation at next pack meeting. Use space on the back to report boy problems; not advancing, not paying dues, not wearing uniform, poor attendance or discipline, inactivity, etc.

DEN _____

PACK _____

DATE _____

BOYS' NAMES	RANKS				ARROW POINTS		ACTIVITY BADGES													COMPASS POINTS														
	BOBCAT	WOLF	BEAR	WEBELOS BADGE	ARROW OF LIGHT	GOLD	SILVER	AQUANAUT	ARTIST	ATHLETE	CITIZEN	COMMUNICATOR	CRAFTSMAN	ENGINEER	FAMILY MEMBER	FITNESS	FORESTER	GEOLOGIST	HANDYMAN	NATURALIST	OUTDOORSMAN	READYMAN	SCHOLAR	SCIENTIST	SHOWMAN	SPORTSMAN	TRAVELER	EMBLEM	DEVICE	SERVICE START				

(CHECK MARK [✓] INDICATES RECOGNITION DESIRED)
 *Designate Arrow Points by rank: (W) Wolf, (B) Bear.
 †Designate proper service star by number of years.

ATTENTION DEN LEADERS: Use the space provided below to order Cub Scout Instant Recognition Kits, No. 1804, to recognize Cub Scouts as they complete achievements for Wolf and Bear.

Please order for my den _____ Instant Recognition Kits, No. 1804

Cub Scout Den Leader
Webelos Scout Den Leader



WEEKLY DEN MEETING PROGRAM



DEN NO. _____ PACK NO. _____

MEETING PLACE _____ TIME _____

THIS MONTH'S THEME _____ DATE _____

As den leader, use this form at your monthly pack leaders' or den leaders' meeting to plan the weekly den meetings. Indicate ways for the den chief and denner to help you in the den meeting.

1. BEFORE THE MEETING STARTS

Den leader and den chief make final preparations; coach denner on part he is to take in the meeting; help denner arrange meeting place.

EQUIPMENT NEEDED:

2. WHILE CUB SCOUTS GATHER

Collect dues; check achievements and electives; start a game, make something, or work a puzzle.

EQUIPMENT NEEDED:

3. OPENING

Simple opening ceremonies—song, yell, Promise, Pledge of Allegiance, etc.; membership inventory; uniform inspection.

EQUIPMENT NEEDED:

4. BUSINESS ITEMS

Den diary; theme-related ideas; den's part in pack meeting; plans for special den activities.

EQUIPMENT NEEDED:

5. ACTIVITIES

Games; tricks and puzzles; stories; theme handicraft; practice for den's part in pack meeting; goodwill projects; plan ways to stimulate interest in achievements and electives.

EQUIPMENT NEEDED:

6. CLOSING

Announcements and reminders; den leader's closing thought; brief inspirational closing ceremony—song, living circle, Promise.

EQUIPMENT NEEDED:

7. AFTER THE MEETING

Den leader and den chief review this meeting and discuss plans for next den meeting. Review next meeting assignment with denner. Help denner put room in order.

EQUIPMENT NEEDED:

BOY SCOUTS OF AMERICA



CUB SCOUT WORLD CONSERVATION AWARD

Application

NAME _____

ADDRESS _____

AGE _____

This is to certify that Cub Scout _____ is a registered member of Pack _____, _____, _____ and has completed the following requirements for his age and badge.
(no.) (district) (city)

Wolf

Bear

Webeles

- Complete-Achievement #7
- Complete all Arrowpoints in 2 of the Following 3 Electives:
- ___ #13-Birds
- ___ #15-Gardening
- ___ #19-Fishing

- Complete-Achievement #1
- Complete all Arrowpoints in 2 of the Following 3 Electives:
- ___ #2-Weather
- ___ #12-Nature Craft
- ___ #19-Water and Soil Conservation

- Complete the Following Activity Badges:
- ___ Forester
- ___ Naturalist
- ___ Outdoorsman

Participate in a Den or Pack conservation project in addition to the above.

DATE _____ PROJECT _____

He is now qualified to receive the World Conservation Award.

DATE _____ APPROVED _____
(Cubmaster's signature)

MAIL TO: YOUR Scout Council Office

NOTE: The award is only earned once.

DEN CODE OF CONDUCT

Each den will want to develop their own code of conduct to fit those special boys. Don't make too many rules; omit any insignificant ones. The rules should be simple, clear, and concise so they can be understood by the boys. In fact, the boys can help set the rules.

Some dens use a good-conduct candle. This is a large candle that burns during den meetings. When the conduct code is broken by any boy, the candle is extinguished for the remainder of the meeting. After several den meetings, the candle will be burned down, and a special treat or trip is planned for the den. The sooner the candle burns down, the sooner the boys receive their treat. In this way, the candle serves as an incentive for good behavior.

Here are some suggestions that will help you in developing your den's code of conduct:

- Enter by back door. Wipe feet before entering. Leave boots on porch.
- Go directly to den meeting room. No running or wrestling indoors.
- Show courtesy and respect for other den members, leaders, and the den meeting place.
- Bring den dues and handbook to each meeting.
- If a boy disobeys more than three times in one den meeting, he will phone his parents to pick him up immediately.
- Always go straight home after den meeting.

Post the den code of conduct in an obvious place in the den meeting room to serve as a reminder. Here are some guidelines for den leaders:

- Always plan the den meeting in advance. Write down your plan and share it with your assistant and den chief.
- Keep the boys occupied at all times; not just with busy work but with activities that fulfill Cub Scout purposes.
- Be sparing with your criticism; generous with praise.
- Be fair and consistent with discipline. Don't permit one boy to do something you would discipline another boy for doing.
- Treat each boy as a very special individual.
- Establish your rules and stick to them.
- Begin and end meetings on time.
- Set a good example by wearing your uniform.
- Use the Cub Scout sign to get attention. Don't shout or yell.
- Give the boys a chance to let off steam. Plan den meetings to alternate quiet activities with active ones.

Surprisingly enough, most den leaders find that if their den has a code of conduct to follow, their home, their furniture, and their dignity remain intact throughout their Cub Scout experience. Boys need to know just how far they can go, and the den code of conduct will tell them this.

* * * * *
* KNOWLEDGE BRINGS THE RESPONSIBILITY *
* OF CHOICE. *
* * * * *

WEBELOS DEN MEETING PROGRAM



WEBELOS DEN NO. _____ PACK NO. _____

MEETING PLACE _____

DATE _____ TIME _____

ACTIVITY BADGE AREA _____

The Webelos den leader and the Webelos den chief use this form to build the den meeting program. Together they determine which part or parts the den chief and the denner will be assigned for each meeting. Indicate time schedule as needed.

BEFORE THE MEETING

The den leader and den chief make final preparations; coach the denner on the part he is to take in the meeting; and help the denner arrange meeting place.

EQUIPMENT NEEDED:

1. GATHERING

Choose an activity to keep those who arrive early busy until time for the opening.

EQUIPMENT NEEDED:

2. OPENING

Select a simple opening ceremony, conduct a uniform inspection, and attend to den business—attendance, dues, and discussion of plans of coming events.

EQUIPMENT NEEDED:

3. ACTIVITY BADGE FUN

Use this time for instruction, practice, games, and contests related to the Webelos badge, activity badges, and the Arrow of Light Award.

EQUIPMENT NEEDED:

4. PREPARATION

Make equipment and props for demonstrations and exhibits for den's part in the pack meeting. Get set for future outdoor, goodwill, or other special events.

EQUIPMENT NEEDED:

5. CLOSING

This is the time for announcements, a simple closing ceremony, and den meeting cleanup.

EQUIPMENT NEEDED:

AFTER THE MEETING

The den leader and den chief review this meeting and discuss plans for the next den meeting. Review the next meeting assignment with the denner. Help the denner put room in order.

EQUIPMENT NEEDED:

BOY SCOUTS OF AMERICA ADULT APPLICATION

The information obtained in this form is for the internal use of BSA only.

Please print one letter in each space—press hard; you are making four copies.

UNIT SCOUTERS

Check one

Pack No. _____

Troop No. _____

Team No. _____

Post No. _____

Ship No. _____

OR

COUNCIL/DISTRICT/DIVISION SCOUTERS

Council/District/Division position _____

District name _____

First name and initial _____ Last name _____ Social Security number (optional) _____

Address—street or R.F.D. _____ Additional address (information if necessary) _____

City _____ State _____ Zip code _____

Home phone _____ Business phone _____ Date of birth _____ Training (see cover) _____ Position code (see cover) _____

Month _____ Day _____ Year _____

Occupation, employer, and business address _____

Years at this employment _____ Boys' Life _____ Transfer _____ Former leader _____

Sex _____ Unit position (see cover) _____ U.S. citizen _____ Yes _____ No _____

Are you an Eagle Scout? _____ Yes _____ No _____

Driver's license no. _____ State _____ Expiration _____

1. Scouting background

Position	Council	Year
_____	_____	_____
_____	_____	_____

2. Experience working with youth in other organizations?

3. Previous residences (for last five years)

City	State
_____	_____
_____	_____

4. Current memberships (religious, community, business, labor, or professional organizations).

5. References. Please list those who are familiar with your character as it relates to working with youth. References will be checked when necessary.

Name _____

Name _____

Name _____

6. Additional information

a. Do you use illegal drugs? Yes No

b. Have you ever been convicted of a criminal offense? (If yes, explain below.) Yes No

c. Have you ever been charged with child neglect or abuse? Yes No

d. Has your driver's license ever been suspended or revoked? (If yes, explain below.) Yes No

e. Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people? (If yes, explain below.) Yes No

I understand that:

a. The information that I have provided may be verified, if necessary, by contacting persons or organizations named in this application, or by contacting any person or organization that may have information concerning me. I hereby release and agree to hold harmless from liability any person or organization that provides information. I also agree to hold harmless the chartered organization, local council, Boy Scouts of America, and the officers, employees, and volunteers thereof.

b. In signing this application, I have read the attached information and apply for registration with the Boy Scouts of America. I agree to comply with the Charter and Bylaws, and the rules and regulations of the Boy Scouts of America and the local council. I affirm that the information I have given on this form is true and correct.

X _____ Date _____

Signature of applicant _____ Date _____

APPROVALS FOR UNIT SCOUTERS

We are unaware of any information contrary to the information stated on this application. Applicant meets the leadership standards of Boy Scouts of America.

Signature of unit committee chairman _____

Date _____

Signature of chartered organization head or chartered organization representative _____

Date _____

Signature of Scout executive or designee _____

Date _____

APPROVAL FOR COUNCIL, DISTRICT, / DIVISION SCOUTERS

We are unaware of any information contrary to the information stated on this application. Applicant meets the leadership standards of Boy Scouts of America.

Signature of Scout executive or designee _____

Date _____

Registration fee \$ _____

Boys' Life fee \$ _____

Term (months) _____

Unit renewal date _____

Month _____ Year _____

If applicant has an unexpired membership certificate, registration may be accomplished by paying \$1 for processing the transfer. Check the box and attach certificate. It will be returned by the council.

FOR COUNCIL USE

Transfer from: _____

Council _____ Nat'l unit no. _____ Member ID no. _____

Occupation code _____ Employer code _____

APPLICATION TO JOIN A PACK

Pack membership is open to boys as follows:

Tiger Cubs—first grade (or age 7)

Cub Scouts—second or third grade (or ages 8 or 9)

Webelos Scouts—fourth or fifth grade (or age 10)

TIGER CUB PROMISE

I promise to love God, my family, and my country, and to learn about the world.

CUB SCOUT PROMISE

I, (name), promise To do my best To do my duty to God and my country, To help other people, and To obey the Law of the Pack.

TEMPORARY MEMBERSHIP CERTIFICATE

(Good for sixty days)



This certifies that

_____ is a Tiger Cub adult partner

in pack _____

_____ Tiger Cub group coach

Date _____

Tiger Cubs, BSA
BOY SCOUTS OF AMERICA



TEMPORARY MEMBERSHIP CERTIFICATE

(Good for sixty days)

This certifies that

is a

- Tiger Cub
- Cub Scout
- Webelos Scout

Pack _____

_____ Cubmaster

Date _____

BOY SCOUTS OF AMERICA

APPLICATION TO JOIN A PACK

Please print one letter in each space—press hard, you are making three copies. Leave space between first name and initial.

--	--	--	--

Local pack number

- Tiger Cub—Grade 1 (or age 7)
- Cub Scout—Grade 2 or 3 (or age 8 or 9)
- Webelos Scout—Grade 4 or 5 (or age 10)

- Rank—
- (C) Bobcat
 - (W) Wolf
 - (B) Bear
 - (F) Webelos Badger

Boy's first name and initial _____ Last name _____

Address—street or R.F.D. _____ Grade _____ Date of birth _____

Additional address information (if needed) _____ Boys' Life _____

City _____ State _____ Zip code _____

Adult partner for Tiger Cub—first name and initial _____ Last name _____

If the adult partner is not the parent living at the same address, complete and attach an adult application.

Sex _____ Partner date of birth _____

I have read the attached information sheet and approve this application.

Signature of parent or guardian _____ Date _____

Home telephone number _____

Parent's name _____ Occupation _____

Employer and business address _____

Previous Scouting experience _____

FOR PACK USE

Registration fee \$ _____ Boys' Life fee \$ _____ Term (months) _____ Unit renewal date Month _____ Year _____

Cubmaster's signature _____

If applicant has an unexpired membership certificate, registration may be accomplished in this unit by paying \$1 for processing the transfer. Check the box and attach certificate. (It will be returned by the council.)

FOR COUNCIL USE

Transfer from: Council _____ Nat'l Unit No. _____ Member ID No. _____

TRANSFER APPLICATION (YOUTH MEMBER) PROCEDURE FOR TRANSFER

1. Unit leader issues transfer application to each member transferring to another unit in the same or another council.
2. Unit leader approves transfer application and includes complete Scouting record.
3. Member presents transfer application to unit leader of unit being joined.
4. Leader of the new unit registers member on proper application.

INFORMATION FROM UNIT THAT MEMBER IS LEAVING

Please transfer _____ from _____ No. _____
of _____
He is registered in this unit (unit _____) (life subscription expires _____)
Reason for transferring: _____

REGISTRATION RECORD

Type of Unit	No.	City and State	From	To

SCOUTING HISTORY

CUB SCOUT RECORD Bobcat _____ Wolf _____ Bear _____ White-tail _____ Arrow of Light _____ BOY SCOUT RECORD Boy Scout _____ Tenderfoot _____ Second Class _____ First Class _____ Star _____ Life _____ Eagle _____ Palms _____	EXPLORER RECORD Explorer _____ Equine _____ Palms _____ SCA EXPLORER MARKS Apprentice _____ Orienteer _____ ADB _____ Quartermaster _____ CAMPGING HISTORY Number of days _____ Long term _____ Short term _____	ACTIVITY BADGES, SKILL AWARDS AND MERIT BADGES Girl Award and Date _____ OFFICES HELD AND OTHER HONORS SECURED INCLUDING ORDER OF THE ARROW	
---	---	--	--

I hereby certify to the correctness of the above record.

SEE OTHER SIDE FOR LEADERS

Transfer Application
No. 28-401

Front

LEADERSHIP TRANSFER NOTICE

Mail this form direct to the individual's new council or, if this is not known, mail the form to Registration, Subscription and Statistical Service, Boy Scouts of America, 1325 Walnut Hill Lane, Irving, Tex 75082-1296

Region	Council No.
--------	-------------

CHECK

This individual registered in this council, has rendered valuable service and is now moving to your area. I would recommend a contact by a Scouter in your council to provide the opportunity in continue Scouting.

This individual applying for registration has indicated previous registration in your council. Please complete this form and return it to the address at the bottom of this page.

Name _____
 New Address _____
 Former address _____
 Occupation _____
 Present Scouting position _____ Expiration date _____
 Highest youth rank achieved _____

Circle individual's strength:
 Boy leadership, leadership, leadership, district commissioner, unit commissioner, administrative positions, training, finance, Cub Scouting, Unit activities, Learning, camping, special events, and organization, other, specify _____

ADULT REGISTRATION RECORD

Region	Unit	Local Council	From	To

TRAINING COURSES COMPLETED AND SPECIAL AWARDS RECEIVED

Name of Training Course or Special Award	Date

Date _____ Signed _____
 New council name _____
 Address _____ ZIP Code _____

SEE OTHER SIDE FOR TRANSFER APPLICATION (YOUTH MEMBER)

Back

PARENT AND FAMILY TALENT SURVEY SHEET

Each parent or adult family member should fill out a separate sheet and turn it in at this meeting.

Pack _____ Chartered Organization _____ Date _____

Welcome to the Cub Scout family of our pack. As explained to you, Cub Scouting is for parents as well as boys. We have a fine group of families who have indicated willingness to help, according to their abilities. We invite you to add your talents and interests so that the best possible program can be developed for your boy and his friends.

Den leaders and Webelos den leaders are always busy with den activities. Our pack leaders and committee members know you have some talent that will help in the operation of our pack. Although your help may not be on a full-time basis, whatever you can do will be appreciated.

In making this survey, your pack committee wants to uncover ways you can enjoy giving assistance. Please answer the following as completely as possible:

1. My hobbies are: _____
2. I can play and teach these sports: _____
3. My job, business, or profession would be of interest to Cub Scouts: _____
4. I am willing to help my boy and the pack as: pack committee member, den leader or assistant, den leader coach, assistant Cubmaster, Webelos den leader or assistant, Cubmaster.
5. My Scouting experience: Cub Scout _____ Boy Scout _____
 Explorer _____ Rank attained _____
 Adult leader _____
6. I can help in these areas:

General Activities

- | | |
|---|--|
| <input type="checkbox"/> Carpentry | <input type="checkbox"/> Typing |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> Drawing/art |
| <input type="checkbox"/> Games | <input type="checkbox"/> Radio/electricity |
| <input type="checkbox"/> Nature | <input type="checkbox"/> Dramatics/skits |
| <input type="checkbox"/> Sports | <input type="checkbox"/> Cooking/banquets |
| <input type="checkbox"/> Outdoor activities | <input type="checkbox"/> Sewing |
| <input type="checkbox"/> Crafts | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Music/songs | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Bookkeeping | _____ |

Special Program Assistance

- I have a station wagon or van or truck.
- I have a workshop.
- I have family camping gear.
- I can make contacts for special trips and activities.
- I have access to a cottage or camping property or a boat.
- I can help Webelos Scouts with Scouting skills.
- I can, or know others who can, help with our Cub Scout sports program.
- I can give other help. _____

Webelos Activity Areas

- | | | |
|---------------------------------------|--|------------------------------------|
| <input type="checkbox"/> Aquanaut | <input type="checkbox"/> Family Member | <input type="checkbox"/> Readyman |
| <input type="checkbox"/> Artist | <input type="checkbox"/> Fitness | <input type="checkbox"/> Scholar |
| <input type="checkbox"/> Athlete | <input type="checkbox"/> Forester | <input type="checkbox"/> Scientist |
| <input type="checkbox"/> Citizen | <input type="checkbox"/> Geologist | <input type="checkbox"/> Showman |
| <input type="checkbox"/> Communicator | <input type="checkbox"/> Handyman | <input type="checkbox"/> Sportsman |
| <input type="checkbox"/> Craftsman | <input type="checkbox"/> Naturalist | <input type="checkbox"/> Traveler |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Outdoorsman | |

Name _____ Home phone _____

Street address _____ Business phone _____

City _____ State _____ ZIP _____

Your cooperation and help are appreciated.

Your Pack Committee

MEETING PLACE INSPECTION Checklist For Packs, Troops, Teams, and Posts BOY SCOUTS OF AMERICA

Unit No.	_____
Meeting night	_____
Name of organization	_____
Location	_____
District	_____

NOTE TO INSPECTORS: A responsibility of the unit's chartered organization is to provide adequate meeting facilities. Unit committee members should make the inspection. Findings should be shared with the head of the institution, and plans should be made to correct hazards if any are found.

THE BUILDING

Name _____ Address _____

Construction: frame brick metal other _____

Type of roofing: shake composition metal other _____

Type of heating plant: gas oil wood electric other _____

Meeting room location: basement ground above first floor

Telephone location: _____ Accessible yes no Emergency numbers posted yes no

THE ROOM

YES	NO		YES	NO	
___	___	Large enough?	___	___	Floor in good condition?
___	___	Well heated? (between 62°F and 70°F)	___	___	Adequate lighting
___	___	Well ventilated?	___	___	Hand-washing facility?
___	___	Dry?	___	___	Clean toilet facility?
___	___	Clean?	___	___	Sanitary drinking facility?
___	___	Windows in good condition?	___	___	Emergency flashlights on hand?
			___	___	First aid kits on hand?

EXITS

YES	NO		YES	NO	
___	___	Two or more emergency exits available?	___	___	Exit signs installed?
___	___	Unlocked and easily accessible?	___	___	Exit signs lighted?
___	___	Sufficiently far apart?	___	___	All doors swing out?
___	___	Crash bar on doors?			

IF ROOM IS ABOVE FIRST FLOOR:

YES	NO		YES	NO	
___	___	Close to stairs (less than 100 feet)?	___	___	Carpet or treads secure?
___	___	Doors and stairs unobstructed, litter free?	___	___	Stairway enclosed?
___	___	Stairs in good repair?	___	___	Enclosures fitted with fire doors?
___	___	Handrail provided?	___	___	Outside fire escape installed?
___	___	Stairway lighted?	___	___	Fire escape in good repair?
___	___	Wide enough for two persons?	___	___	Fire escape used for fire drills?

PACK POLICIES

UNIFORMS

CLASS "A" UNIFORMS

1. HAT
2. SHIRT
3. NECKERCHIEF
4. BELT
5. NAVY SHORTS
6. SLIDE

CLASS "B" UNIFORMS

1. T-SHIRT (BSA OR PACK T-SHIRT)
2. BLUE JEANS OR NAVY SHORTS

Class "A" uniforms should be worn to pack meetings and ceremonies in which the Cub Scouts participate. "A" uniforms should be worn to den meetings for uniform inspection.

Class "B" uniforms are appropriate for summertime events, outings and outdoor competition.

"OTHER TIMES" - the uniform assignments should be made by the den leader.

PACK MEETINGS

Pack meetings are designed to be "family affairs". Please try to attend each pack meeting with you Cub Scout(s). These meetings are held to let parents, brothers, sisters, grandparents and friends see what your Cub Scout(s) has learned during the previous month. It also allows that special boy an opportunity to receive awards and advancements, with family and friends present.

Pack meetings are held in the _____ on the _____ night of the month at _____, unless otherwise stated in the newsletter. This schedule is effective from September through May. Special activities are planned for each of the summer months.

DUES

Dues are : _____ per _____. Please pay at the first den meeting of the new month. A Scout can't receive advancement if dues are not current at the time of each pack meeting.

NEWSLETTER

A newsletter will be available at each pack meeting. Be sure to get one so that the family will know what will be happening in the upcoming month.

PARENT SUPPLEMENT

In the front of each Club Scout handbook is a supplement written just for parents. It is most helpful and necessary for parents to read this information.

DEN PERMISSION SLIP

_____ has my permission to go on a
DEN/PACK outing with Pack _____, DEN _____ on _____
I understand he will be going to _____
and riding with _____. He will be leaving from the
parking lot of the yellow house behind the church at _____
and return at approximately _____. In case of an emergency,
I can be reached by phone at _____. I will or
will not help with transportation. PLEASE return this slip to us.
NO CUB SCOUT MAY GO WITH US WITHOUT A SIGNED PERMISSION SLIP, unless
accompanied by a parent.

DATE _____ PARENT/GUARDIAN SIGNATURE _____

DEN PERMISSION SLIP

_____ has my permission to go on a
DEN/PACK outing with Pack _____, DEN _____ on _____
I understand he will be going to _____
and riding with _____. He will be leaving from the
parking lot of the yellow house behind the church at _____
and return at approximately _____. In case of an emergency,
I can be reached by phone at _____. I will or
will not help with transportation. PLEASE return this slip to us.
NO CUB SCOUT MAY GO WITH US WITHOUT A SIGNED PERMISSION SLIP, unless
accompanied by a parent.

DATE _____ PARENT/GUARDIAN SIGNATURE _____

LOCAL TOUR PERMIT APPLICATION

FOR TRIPS AND CAMPS UNDER 500 MILES

LOCAL PERMIT NO. (1) DATE ISSUED (1)

This application must be filed with local council service center 2 weeks in advance of scheduled activity for proper clearance. It is used for trips of less than 500 miles. If destination is 500 miles or more one way or outside the U.S.A. (local council

camp excepted), use National Tour Permit Application, No. 4415A. If backcountry trip, be sure to know BSA Wilderness Use Policy.

Type of unit (2) No. (5) Town (4) District (5) hereby applies for a permit and submits plans herewith for a trip from (6) Date 19(6) to (6) Date 19(6)

Give itinerary if tour; or destination if camp, including route description for reaching campsite (for long trip attach map indicating route and overnight stops):
(7)

Type of Trip: One day Touring camp Short-term camp Long-term camp (Furnish copy of program and menus.)

Will there be aquatic activities? (9) Does adult (21+) leader have Safe Swim Defense certification? (9)

If boating activities are planned we will use Safety Afloat, No. 7368 (10)

Mode of transportation: Car RV Van Bus Boat Canoe Train Hiking Truck Other (11)
(The beds of trucks and camper trucks are approved for equipment only—passengers are allowed only in the cab.)

Tour will include (12) youth and (12) adults. Have parents' approvals been secured? (13)

It is the tour leader's and unit committee member's understanding that all drivers, vehicles, and insurance coverages will meet the national requirements as listed on the reverse side of this application. The Boy Scouts of America policy requires two adult leaders on all camping trips and tours. Tour leader in charge must be at least 21 years of age.

Tour Leader's Name (14) Print or type Age (14) Phone (14)
Address (14)

Assistant Tour Leader's Name (15) Age (15) Phone (15)
(16) Signed by member of unit committee

Signed by tour leader (17)

RETAIN IN COUNCIL SERVICE CENTER

COMPLETE AND RETURN TO UNIT

OFFICIAL LOCAL TOUR OR CAMP PERMIT BOY SCOUTS OF AMERICA

This permit should be in the possession of group leader at all times and displayed when requested by Scouting officials or other duly authorized persons.

Permit issued to (2) No. (3) Town (4)
Type of unit (14)

Name of tour leader (15) Age (15) Address (15)
Assistant tour leader (15)

Permit covers all travel between (4) and (7) Address (7)

Dates of trip from (6) 19(6) to (6) 19(6)

Total youth (12) Total adults 12

This group has given the local council every assurance that they will conduct themselves according to the best standards of Scouting and observe all rules of health, safety, and sanitation as prescribed by the Boy Scouts of America and as stated in the Pledge of Performance on the reverse side of this permit.

These spaces are for the signatures and comments of officials where the group camps or stays for 1 night or more. Signatures indicate that the cooperation and conduct of the Cub Scout, Boy Scout, Varsity Scout, or Explorer group were satisfactory in every way.

Date	Place	Signature	Comment

Local Permit No. _____
Date issued _____

(1)
Council Stamp

Not official unless council stamp appears here.

Council name and address _____
Council phone no. _____
Signed for the council _____

CAMPING POLICIES AND INSURANCE

- 1.) BSA Policy now requires two adults to supervise all scouting activities. One must be at least 21 years old and the other must be at least 18 years old. (One adult per 10 boys.)
- 2.) No scout or scouter may be transported in vehicles without seat belts being available to each person. No one may ride in cargo areas such as the back of a pickup truck.
- 3.) All vehicles used to transport scouts must have the minimum insurance as shown on the back of the Local Tour Permit.
- 4.) It is suggested that a Tour Permit should be filled out and filed with the council for every trip your unit takes.
- 5.) Scouts are not allowed to participate in all terrain vehicle (ATV) riding, hang gliding, ultra light flying, experimental flying, parachuting or hot air ballooning, boxing, martial arts, the use of chainsaws and mechanical log splitters, the sale or use of fireworks, motorized speed events, demolition derbys, or rodeo events as a part of scouting.

HOW TO FILL OUT A BSA LOCAL TOUR PERMIT FOR TRIPS AND CAMPS LESS THAN 500 MILES DISTANCE

(Refer to the two following pages when following the listing below)

1. Leave Blank. This will be filled in by the Council Office.
2. Pack, Troop, Team, Post, or Ship
3. Chartered Unit Number
4. Name of town or community where your unit is located
5. District name or number in which your unit is chartered
6. Inclusive dates. For a one day trip, both dates will be the same
7. Give an address or name of a place so that someone can find you by using the directions in case of an emergency. Also include telephone numbers if appropriate.
8. Check only one box.
9. Yes or No
10. If you put "Yes" for number 9, then you should put Yes here as well. If number 9 was "No" then write N/A in this space.
11. Check one or more as appropriate
12. Reasonably accurate numbers
13. Yes or No. Strongly recommend if aquatic or unusual activities are planned.
14. Complete name, age, telephone and address. Must be at least 21 years of age.
15. Complete name, age, telephone and address. Must be at least 18 years of age.
16. Signature of Unit Committee Member.
17. Signature of tour leader.
18. Enter information for all vehicles used.
19. Enter number of passengers being transported in each vehicle listed.
20. Individual or Organization who owns each of the vehicles listed.
21. Must be available for driver and each passenger.
22. Enter insurance information as requested for each vehicle used.

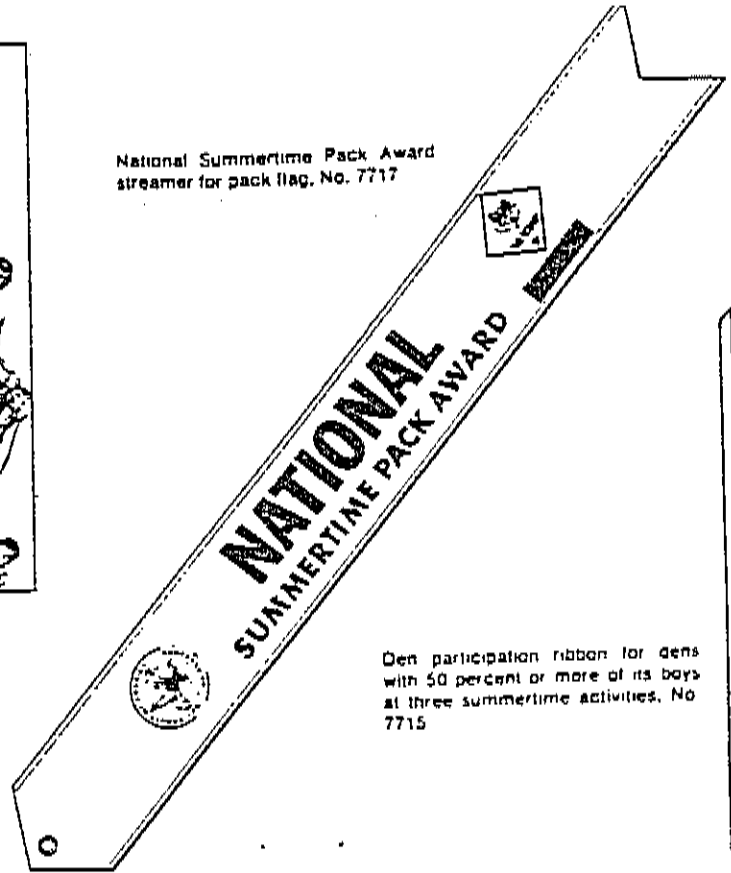


No. 3731

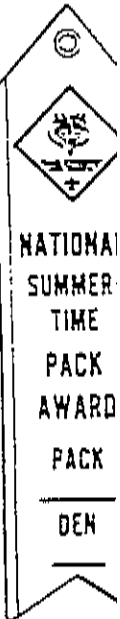


National Summertime Award pin for boys who attend all three summertime pack activities. No. 464

National Summertime Pack Award streamer for pack flag. No. 7717



Den participation ribbon for dens with 50 percent or more of its boys at three summertime activities. No. 7715



APPLICATION FOR NATIONAL SUMMERTIME PACK AWARD

Date _____

This is to certify that:

Cub Scout Pack No. _____ of Chartered Organization _____ (name) has qualified for this award by conducting a pack activity in the summer months of 19____.

	JUNE	JULY	AUGUST
Type of pack activity	_____	_____	_____
Number of dens participating	_____	_____	_____
Number of dens qualifying (50% Cub Scouts participating)	_____	_____	_____
Number of Cub Scouts participating	_____	_____	_____
Number of Webelos Scouts participating	_____	_____	_____
Number of parents/family members participating	_____	_____	_____

Please send us the following National Summertime Pack Award items:
 one Pack Award Certificate, No. 3731 _____ Den participation ribbons, No. 7715
 one Pack Award Streamer, No. 7717 _____ Cub Scout Summertime Award pins, No. 464

Cubmaster _____

Date needed _____

For Pack Committee _____

Please print

R

Send to: _____ (name) _____ (street, city, ZIP)

TO ASSURE PROMPT RECOGNITION, SUBMIT APPLICATION TO COUNCIL SERVICE CENTER AS SOON AS POSSIBLE AFTER YOUR AUGUST ACTIVITY.

UNIT MONEY-EARNING APPLICATION

Please submit this application to your council service center well in advance of the proposed date of your money-earning project. Read the 10 guides on the other side of this form. They will help you in answering the questions below.

(Local council stamp)

- Pack
- Troop No. _____ Chartered Organization _____
- Team
- Post

Community _____ District _____

Submits the following plans for its money-earning project and requests permission to carry them out.

What is your unit's money-earning plan? _____

About how much does your unit expect to earn from this project? _____ How will this money be used? _____

Does your chartered organization give full approval for this plan? _____

What are the proposed dates? _____

Are tickets or a product to be sold? Please specify. _____

Will your boys be in uniform while carrying out this project? (See items 4 and 5 on other side.) _____

Have you checked with neighboring units to avoid any overlapping of territory while working? _____

Is your product or service in direct conflict with that offered by local merchants? _____

Are any contracts to be signed? _____ If so, by whom? _____

Give details. _____

Is your unit on the budget plan? _____ How much are the dues? _____

How much does your unit have in its treasury? _____

Signed _____ (Chartered Organization Representative) Signed _____ (Unit Leader)

Signed _____ (Chairman, Unit Committee) _____ (Address of Chairman)

FOR USE OF DISTRICT OR COUNCIL FINANCE COMMITTEE: Telephone _____

Approved by _____ Date _____

Approved subject to the following conditions _____

JOIN BOY SCOUTING

BE PREPARED



I want to be a Scout. I have read the Scout Oath or Promise and the Scout Law and promise to observe them. Also, I will attend troop and patrol meetings regularly. On my honor I will do my best to be a good member.

Name _____

PRIDE IN SCOUTING'S LOOK



Your official Scout uniform is made to go anywhere and do anything. The tough, easy laundering material will bounce back from rugged camping trips looking like new. Check with your Scoutmaster for the headgear and neckerchief your troop wears. Also ask about the proper insignia you'll need. Then go see your Scouting distributor!

SCOUT OATH OR PROMISE
 On my honor I will do my best
 To do my duty to God and my country
 and to obey the Scout Law;
 To help other people at all times;
 To keep myself physically strong,
 mentally awake, and morally straight



THE SCOUT LAW

A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent.

No. 28-209K

BOY SCOUT APPLICATION

Local troop number

--	--	--	--

Please print one letter in each space—press hard; you are making three copies.
 Leave space between first name and initial.

Rank—Check one
 (R) Boy Scout (S) Star
 (T) Tenderfoot (L) Life
 (2) Second Class (E) Eagle
 (1) First Class

Boy's first name and initial _____ Last name _____

Address—street or R.F.D. _____ Grade _____ Date of birth _____

Additional address information (if needed) _____ Boys' Life Arrow of Light Check New Boy Scout Former Boy Scout Former Webelos Scout

City _____ State _____ Zip code _____

I have read the attached information sheet and approve this application.

 Signature of parent or guardian

 Home telephone number

 Date

 Parent's name

 Occupation

 Employer and business address

 Previous Scouting experience

FOR TROOP USE

Registration fee \$ _____ Boys' Life fee \$ _____ Term (months) _____

Unit renewal date Month _____ Year _____

Scoutmaster's signature _____

If applicant has an unexpired membership certificate, registration may be accomplished in this unit by paying \$1 for processing the transfer. Check the box and attach certificate. It will be returned by the council.

FOR COUNCIL USE

Transfer from: _____
 Council _____ Nat'l Unit No. _____ Member ID No. _____



WHAT CAN YOU DEDUCT AS A VOLUNTEER?

Since we get a lot of questions about what will be tax deductible to our council volunteers, here is a quick overview of the subject (though you should always double-check these matters with your own attorney or tax advisor).

General Rule. The general rule is that you will be allowed a charitable tax deduction for unreimbursed, out-of-pocket expenses directly connected with the performance of services for the local council. If they are considered personal, living or family expenses, they will not be deductible. So, for example, the cost and upkeep of your BSA field uniforms will be tax deductible because they are necessary, and only appropriate, for BSA use. However, the cost and upkeep of a dress uniform -- the blue blazer and grey slacks used at many regional and national BSA meetings -- would not be deductible because of the potential for personal use of the items.

Travel Expenses. Deductible travel expenses include: air, rail and bus transportation; out-of-pocket car expenses; taxi and shuttle fares between hotel and airport or station; lodging costs; reasonable meal costs. These expenses will only be deductible, though, if there is "no significant element of personal pleasure, recreation, or vacation" in the trip. Also, you cannot deduct travel, meals, lodging, or other expenses for a spouse or children. So, for example, because of the large portion of volunteer service you would render as a staff member to the National Scout Jamboree, your expenses would be tax deductible (even if you had a great time!). But, if you attended a meeting in Florida and golfed every day, or spent a few days at Disney World after the meeting, you would likely lose much of your travel expense deductions for the trip.

Car Expenses. If you use your car for the benefit of the local council, you can either deduct actual expenses (such as gas, parking, tolls, etc.), or use a standard mileage rate of 12 cents/mile for reimbursement. You cannot deduct any portion of general repair, maintenance, depreciation, or insurance. Of course, you should keep very good records to substantiate any actual expenses.

Use of Property/Personal Services: a building, a boat, a car, or vacation home, y actual out-of-pocket operating expenses (si aware that letting the council use a vacation ceiling, preventing the owner from taking re

Finally, you cannot get a deduction contributing personal time or services to the of income lost, or the normal hourly value jamboree.

Most donors will be able to deduct ex adjusted gross income. However, the poten the opportunity to offer volunteer service to and efforts of its volunteers!

UNREIMBURSED VOLUNTEER EXPENSES Boy Scouts of America, For the Year 199 _____

Name: _____

Address: _____

C/S/Z: _____

S.S.# _____

During the year, I performed volunteer services for the Boy Scouts of America, in the _____ Council, located in _____ for which I received no remuneration. I incurred the following unreimbursed expenses in such services:

Transportation	\$	_____
Telephone	\$	_____
Postage Stamps	\$	_____
Stationery/Photocopies	\$	_____
Meals and lodging (while away from home overnight)	\$	_____
Automobile Expenses:		
Gasoline	\$	_____
Oil	\$	_____
Tolls	\$	_____
Parking	\$	_____
	OR	
I drove _____ miles @ 12 cents/mile	\$	_____
Tolls	\$	_____
Parking	\$	_____
TOTAL	\$	_____